

January: Dr. Plaxton Elementary School Council Minutes

1. January 19th, Time 6:32pm, Called to order by Jan Davies (Chair), Microsoft Teams Meeting
2. Land Acknowledgment
3. Welcome and Introductions written in the chat
Attendance: Erin Hurkett, Andy Tyslau, Jan Davies, Caylee Low, Christine Lee, Kristina Larkin, Tara Dejong, Lara Hall, Dionne Walsh, Jen Gordon, Kara Reimer, Shuang Wu, Hallie Leavitt, Paige Olson, SW
4. Approval of agenda: Jen Gordon Second: Caylee Low
Addition to Agenda: School Council Fund update (Erin Hurkett)
5. Approval of November minutes: Dionne Walsh Second: Jen Gordon
6. Chair Report: Jan Davies
 1. Any suggestions please email the Plaxton school council email (plaxtonschoolcouncil@gmail.com)
 2. Parents please sign up for the council information on the school website. Click on the "School Council & Society" link and subscribe for updates.
7. Admin Report: Erin Hurkett
 - * Staff update - New Learning Commons Facilitator
 - * Covid update- Rapid tests and masks are coming from the government but are delayed. Will arrive this week or next.
New procedures: AHS will no longer be notifying of positive cases. We will be watching class absences due to illness.
 - * Boost Intervention/ Government assessment program focused on literacy is going well. The program is focused on finding students that are falling behind in grades 2-3. Funding is provided and intervention (hiring aids etc.) if needed.
Moving to grade 1 next with a continued focus on literacy, and then will move to numeracy next.
 - * Athletics: Ashcroft Homes donated funds for new volleyball and basketball jerseys
 - * Grade 5 basketball will start end of January or early February. Will be within the school during the nutrition break. Kids will play cohort games against peers.
 - *Lara Hall: Moonlight run March 19th
School challenge! Whatever school has the highest attendance at the race will have Runner's Soul make a donation to Kids Sport in that school's name.
Look for "Dr. Plaxton" when registering on the Runner's Soul website
 - *School Wide events: Andy Tyslau
 - Maker Space and 3D printing are going great! Lots of interest and teachers say "Highlight of the week". Grade 4 & 5 clubs
 - * December: Carolling in the community, Festive Week, Winter Wonderland and Art Gallery, Make a Joyful Sound
 - * January: Possible winter walk day

Upcoming: Jan 28th PL day/ no school, Feb 1 Town Hall meeting, Feb 16th Pink Shirt day, Feb 21-25 No School

8. District Report: none

9. Teacher Report: Tara Dejong reported on the grade 1 Literacy block

- Reading and writing centers are a hit!
- It's uninterrupted literacy time
- Great hands on support from other staff members
- Partner with public library
- Word work, reading time, big books, guided reading, iPads etc.

10. Committee Report:

10.1- Hot Lunch Update

Letter from Jennie Low: (Read by Caylee Low)

Hot Lunch gets smoother each time. 3 down, many to come, haha. Last week was Boston Pizza which Jaclyn ran and it went well. We made \$299.36 at Boston Pizza hot lunch. DQ in December before Christmas we made \$222.91. Next week's hot lunch is Little Caesars which Anna will be running. Our plan going forward is to have the hot lunch coordinator who orders the food be at hot lunch to make sure it all goes smoothly. A google doc has been sent out to the school for volunteers to sign up to help with hot lunches for the rest of the school year. Thank you Anna for creating this and Angela for being our go to for everything!

One thing we are noticing, which I already mentioned to Jan, is keeping the "hot lunches" warm till the grades 3-5 eat. Wondering if at the next staff meeting you could chat about the possibility of grades 3-5 eating a bit earlier on hot lunch days. The food arrives at 11:45 and we deliver to grade K-2 by noon then we wait till 12:30ish to deliver grades 3-5. We could deliver earlier at like 12:15 and kids eat at 12:30 instead of 12:45...just a thought. We do our best to keep it all warm- Jaclyn put Boston Pizza in the warmers that we have in the awesome kitchen but still some complaints of cold food...

Hot Lunch Coordinators

Jennie Anna Jaclyn

* Erin Hurkett and staff will look over schedule and talk about ideas for keeping the food warm for hot lunch for the future.

10.2 School Council Fund Update: (Erin Hurkett) Update on SGF account. Council has funds from hot lunch...total of \$775.84

11. Old Business: (Jan Davies) Plaxton School Council Operating Procedures/PIPA Policy update. Council will continue to work on this and hopefully it will be ready by the March meeting.

12. New Business:

12.1 Dr. Plaxton Budget Overview: (Erin Hurkett)

Plaxton Budget 2021/2022

Total Basic Program Allocation: \$2,336,689

Elementary Materials Allocation: \$82,660

- Supplies and learning resources
- Grade level budgets
- Music
- Art
- PE
- Technology
- Contingency
- Student Support
- E-Learning
- Media (library)
- Furniture

Support Staff Allocation: \$112,983

- Educational Assistants
- Administrative Assistant
- Administrative Support
- Library Operation Support

Teacher/Certified Staff Allocation: \$2,109,035

- Principal
- Vice Principal
- Teachers

Contracted and General Services: \$32,011

- Consultants
- Building maintenance
- Telephone, postage
- Equipment Repair
- Printing, photocopier
- Professional Learning

Christine Lee- Financial information can be found on the district's website on the Live dashboards.

Budget cycle for 2022/23 starts with the Town Hall meeting

12.2 Town Hall Representatives: Feb 1 6:30- 8:30 virtual Meeting

Kristina Larkin- Opportunity for board to hear from parents, teachers, and community members

Town Hall Main Questions: #1. In what ways have we successfully supported student learning? #2. Moving forward, what can the school division do to strengthen support of student learning?

Erin to send email out for registration. Anyone can join in. 2-3 reps from the school will be asked to attend.

13. Future Meeting Dates: February 1st (Virtual Town Hall) March - 16, April - 13, May - 18, June - 15

14. Adjournment: Motion: Caylee Low Second: Jen Gordon Time: 7:15pm

