

Dr. Plaxton Elementary School Council Meeting  
Minutes - Dec. 6, 2023

1. Jan Davies called meeting to order 7:03 p.m.
2. Land Acknowledgment
3. Welcome/Introductions  
Present - Jan Davies, Jaelyn Belisle, Jennifer Gordon, Jennie Low, Allison Stewart, Paige Olson, Jessica Kaupp, Andy Tyslau (Acting Principal), Lois Van Roon (Acting Vice Principal), Brooke Dykslag (Grade 4 Teacher)
4. Additions to Agenda:  
- Bike racks
5. Approval of Agenda: Jennifer Gordon, 2nd - Jessica Kaupp
6. Approval of the Minutes from October 18, 2023: Jennifer Gordon, 2nd - Allison Stewart
7. Trustee Report  
-Andrea Andreachuk was unable to make the meeting (as it was rescheduled from original date)

**Action Item: Jamie Wahlburger to take to District School Council - if Trustees unable to attend meetings, could they send short summary/info to Chair or Principal to have shared at meeting?**

8. School Report (Andy Tyslau):
  - October Professional Learning Days; Assessment morning; collating F & P and Alberta Ed assessments. Use data to tell them where they need to go based on class data.
  - ½ day: Numeracy resources and tying into new curriculum.
  - “Math Up” Lifetime License.
  - Teachers went through digital resources and manipulatives.
  - Inquiry based Topic; Science, Literacy and Numeracy starting to be implemented.

-Nov. 13; Professional Learning Division Wide - 6 sessions at Plaxton.  
E.g. second step (student support workers), book club, math ax & new

curriculum, boom card learning.

-Report Cards Nov. 24; only 2 parents don't have login, however under 50% accessing report cards. There will be further discussion and brainstorming for how to get more parents to login.

\$1500 raised for Fine Arts from the Plants fundraiser.

Applied for the Community Foundation Grant. Awarded \$7500. Will be used to purchase handbells.

Volleyball season was great.

Basketball starts up right after Christmas break (Approx. January 15). Might be practice before Xmas.

Website: Philosophy → Assurance Plan 2023-24.

(Alberta Grade 4's; 6 people responded. School unable to open to all parents for response)

Would like to get more engagement - possibly at Celebration of Learning; give code etc.

"Our School Survey" could be more grades

Question: Why are interviews before report cards?

→ Andy shared that this gives teachers the opportunity to connect with parents first and have discussion, then possible support and growth before report cards. It is nice to build relationships with families outside of just report cards.

#### 9. Teacher Report (Brooke Dykslag)

It has been very busy and rest of Dec will be too!

Winter Wonderland is December 13 6-7:30. Come and go event for students and their families. Many stations; lots of fun.

Each family (not student) bring 1 dozen treats Dec. 12 to school.

Grades 3, 4, 5 Caroling Dec. 13 in the afternoon.

K, 1, 2; Caroling St. Therese Dec. 20 in the afternoon. Parents welcome to join.

Handbells & Choir Concert Dec. 14 2:45-3:30

Publishing Party; Grade 4 (Narrative writing - read aloud) 12:00-1:00 - Parents and grandparents welcome to attend.

Grade 4; "Green team" - collect recyclables. Bring to one spot and rinse all the bins.

Theme Days for last week of school before Christmas. See info in the Buzz for details.

10. District School Council Report (Andy Tyslau)

-Jamie Wahlburger unable to attend tonight so Andy shared with the group.

-Parent Engagement meeting before; Calendar. How it is built and what is considered. (Bell times, start & end times, teacher days, instructional hours.) There were many questions asked by parents.

-ASCA membership? Still a question. We should add to our agenda.

**ACTION ITEM: Jan add ASCA membership (should we continue to pay membership) to next agenda.**

- Town Hall formal will be different this year.

-Policy Advisory Committee; 3 Parent & 2 Alternate District School Council addition to committee. More parents giving perspective and doesn't change voting.

The School District Council meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting (Can attend via Teams)

11. Treasurer Report (Jennie Low)

Jenn Giles not able to attend tonight.

-Jennie Low (Hot lunch committee) was able to share information regarding Hot lunch totals.

October 31; Little Caesars = \$366.02

Nov. 6; Subway = Don't have receipt yet.

Nov. 28 A & W = \$307.99

Dec. 4 Booster Juice = \$331.49

\*There is one more hot lunch before Xmas.

## 12. Committee Report

12.1 - Hot Lunch (Jennie Low): See above for \$ totals.

Vegetarian family has shared that they would like a vegetarian option for every hot lunch. Currently not available. Everything is set for this year. Committee will review options for next year and discuss.

Volunteer sign up available. See email.

**ACTION ITEM: Jan to add Running Club to January agenda.**

## 13. Old Business

13.1 ASCA Parent Engagement Grant Ideas (\$200 remaining)

Any ideas for how to use these remaining funds? Please let Jan know.  
(Cannot use for snacks/refreshments)

Parent library? Resources housed in the library?

Kason Machacek - Digital Wellness team. Get input on resources.

Add to agenda for next meeting.

**ACTION ITEM: Jan to add to agenda for next meeting; Resource titles & someone in charge of purchasing.**

13.2 Bike Racks (Andy Tyslau):

Andy found out from Daniel Heaton (maintenance) who confirmed they can do anywhere there is asphalt; he would not give firm # as costs fluctuate so often right now for concrete. Final cost will depend upon when installed.

-Pouring all concrete at once is much cheaper.

Quote has not come for concrete (thousands)

\$3500 for 5 bike racks.

\$700 per rack.

-Andy also confirmed that the work has to be done by division - cannot be done by parents.

-Table until spring to review at parent council.

**ACTION ITEM: Jan add to March agenda to review bike rack, where funds stand and whether parent council would like to/be able to fund this & if so how many racks.**

## 14. New Business

### 14.1 Intentional with Tech and Digital Wellness presentations feedback.

-Feedback; Great information.

-Panel at Digital Wellness division night was really great. (Approx 75-80 ppl attended at Yates)

-Kaylee has done a lot of research as a parent. Provided good info. Really good turn out (35-40 parents at our school)

Question: Thought it would be recorded & shared? Would be great if it could be viewed.

**ACTION ITEM: Andy to check with Kason if presentation or responses could be shared.**

### 14.2 Town Hall

-February 6, 2024

-We reviewed the questions that will be discussed at Town Hall as well as discussed format. Can find information on Division website: [Here](#)

### 14.3 Lethbridge School Division Policy Review 301.3 Evaluation Process for the Superintendent.

-Individuals can send feedback to Kristin Solwoniuk.

-We reviewed the document tonight as a committee.

## 15. Future Meeting Dates

January 17, February (Town Hall Feb. 6), March 20, April 17, May 15, June 19.  
7:00 meeting start time.

## 16. Adjournment:

Paige Olson motioned to adjourn the meeting. Jennie Low 2nd.

Meeting adjourned 7:48 p.m.