

Plaxton Busy Bees Fundraising Society
Annual General Meeting (AGM) Minutes
May 15, 2024

1. Maria Lindsay called the meeting to order at 8:34 p.m.
2. Welcome/Introductions: Present = Maria Lindsay, Jaelyn Belisle, Allison Stewart, Jen McKay, Brenda Entz, Jan Davies, Jessica Kaupp, Andy Tyslau (Principal), Lois Van Roon (Vice Principal).
3. Additions to the agenda: N/A
4. Approval of Agenda: Jan Davies motioned, Jessica Kaupp 2nd.
5. New Business
 - a. Purpose/goals of Society - to raise and allocate funds to support and enhance the educational experience for students and support the school community and the activities of school council (e.g. playground, technology, school gym equipment, field trips, etc.)
 - b. Copy/approval of bylaws (Maria attached to agenda) - no questions at this time .
 - c. Membership - Call for members. Any person having a vested interest in the educational well-being of students enrolled in Dr. Robert Plaxton Elementary School, residing in Alberta, being of the full age of 18 years, who has completed membership requirements and is in good standing with the Association, is eligible to become a Member of the Association with voting privileges at Annual General Meeting of the Association membership.
 - d. Membership fees - determine if there will be a minimal membership fee.
 - i. Jan Davies motioned no membership fees. Jessica Kaupp 2nd. Vote - passed.
 - e. Planning/frequency of meetings for society
 - i. Determine as a group as needed.
 - ii. Jan Davies motioned to hold Society meetings directly after Parent Council (September - June). Sub committees can meet additionally as needed. Jen McKay 2nd. Vote - passed.
 - f. Plan for fundraising ideas (Getting started)
 - i. Discussion regarding need to figure out bank account. (3 Directors minimum to sign)
 - ii. After bank account established:
 1. Panago Pizza Night: ACTION ITEM: Jaelyn to look into details to get Plaxton Busy Bees on the Panago fundraising nights.
 2. Westjet flight raffle: ACTION ITEM: Heather to get Plaxton Busy Bees on this list.
 3. AGLC license: ACTION ITEM: Maria to look into how to obtain this.
 4. Registered Charity Status (to provide tax receipts): ACTION ITEM: Maria/Jessica to look into details for receiving status.
 5. Hive Nights at school - tentative Sept. 17 first Hive Night - Society could have table with information and get donations for Silent

Auction for second Hive night (tentatively Nov. 2) - use QR codes/online bidding so do not have to be present to bid.

iii. At Society meeting in June - group can bring other ideas.

6. Appoint/elect officers and directors (President, Vice President, Secretary, Treasurer, directors)
 - a. Jaelyn Belisle nominates Maria Lindsay for President. No other nominees.
 - i. Maria accepts position of President.
 - b. Jaelyn Belisle nominates Heather Hoover for Vice President. No other nominees.
 - i. Heather accepts position of Vice President
 - c. Jan Davies nominates Jaelyn Belisle for Secretary. No other nominees.
 - i. Jaelyn accepts position of Secretary.
 - d. Maria Lindsay nominates Jen McKay for Treasurer. No other nominees.
 - i. Jen accepts position of Treasurer.
 - e. Members = Brenda Entz, Jessica Kaupp, Jan Davies, Allison Stewart.
 - f. ACTION ITEM: Jaelyn to create Membership Registry (name, phone #, email address)
 - g. ACTION ITEM: Jaelyn/Maria to write "blurb" to be added to Plaxton Buzz Newsletter (If you want to receive minutes/more information send email to _____(President Busy Bees email address).
7. Next meeting: June 19, 2024 immediately following Parent Council meeting.
8. Adjournment: Jessica Kaupp motioned to adjourn the meeting. Jan Davies 2nd.
 - a. Maria adjourned the meeting at 9:02 p.m.