

Dr. Robert Plaxton School Council

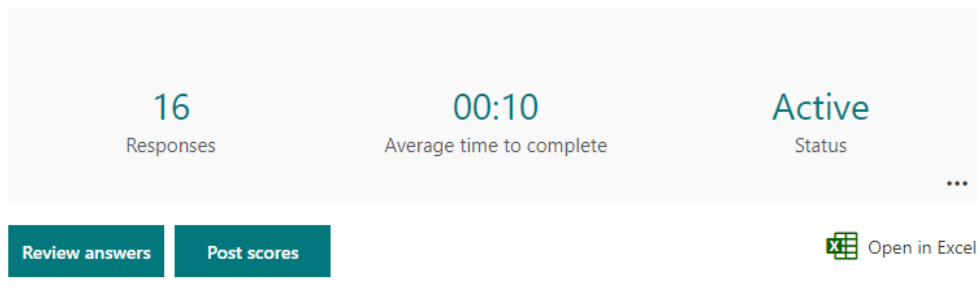
September 15, 2021

6:30 PM on Microsoft Teams

School Council Minutes

1. Introductions
 - a. Admin
 - b. Teacher
 - c. Lisa Dickner (ASCA rep)
 - d. Christine Lee
 - e. Christine Light
2. Review of agenda
 - a. Introduction of forming school council
 - b. Elections / nominations
 - c. Meeting of the executive (after formal council meeting)
3. Introductions of attendees
4. Lisa Dickner – ASCA Presentation
 - a. What is a school council?
 - i. Defining what a school council is, what it looks like and the role that the council plays with the school to enhance student learning
 - ii. Lisa presented about the model of governance for school council (how the council will be structured)
 - iii. Discussion about which type of governance would be preferred, town hall or representative model.
 1. Quick survey from attendees:

Which model of school council would you prefer?



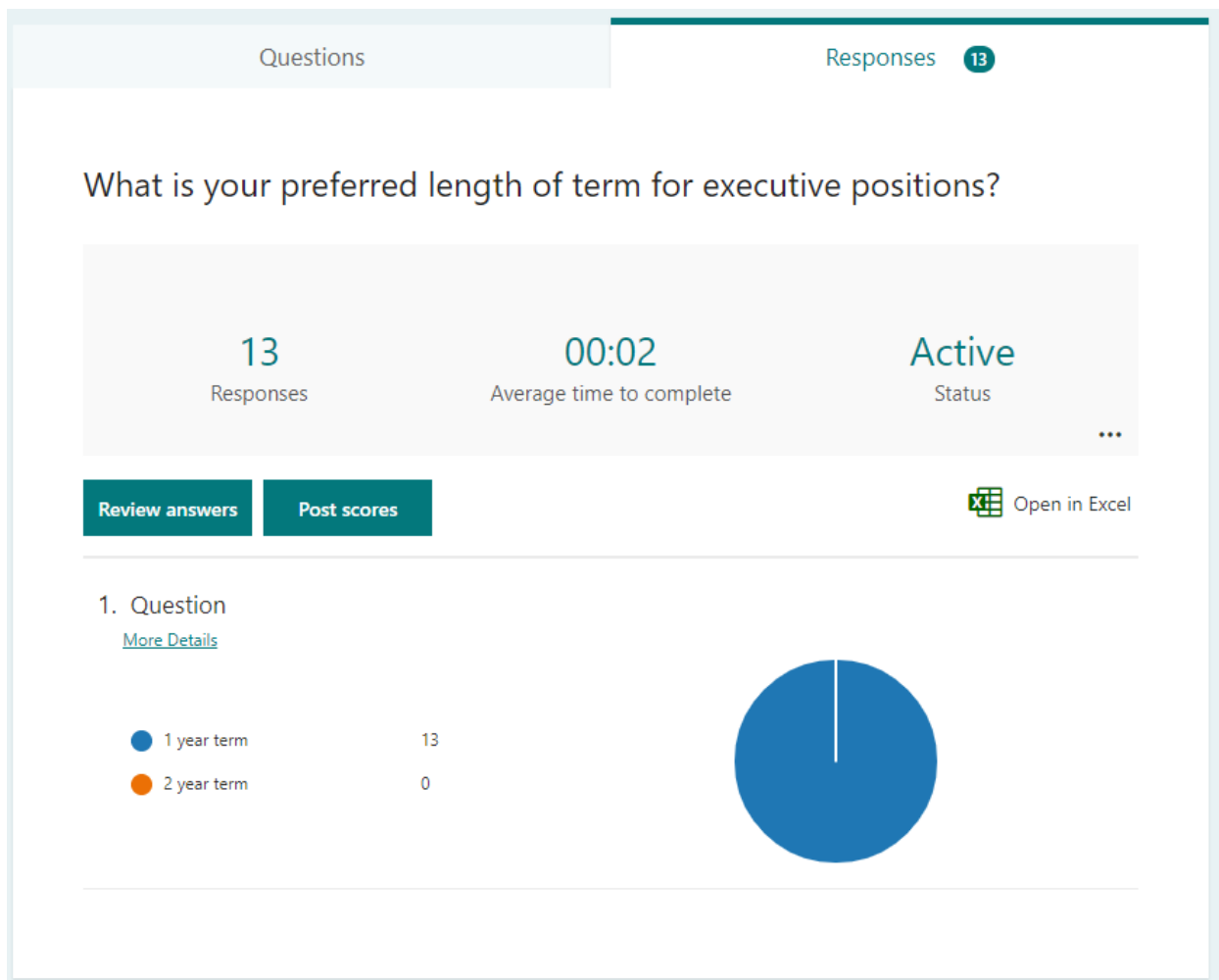
1. Choose a model

[More Details](#)

- Town Hall 14
- Representative 2



- iv. Discussion of how many participants would be members of the executive for school council and the roles/responsibilities of each
 - 1. Chair
 - 2. Vice Chair
 - 3. Treasurer
 - 4. Secretary
- v. Sharing of ideas other possible positions:
 - 1. Hot lunch coordinator
 - 2. Communications person
- vi. Discussion of term lengths of term positions
 - 1. Typically one year (school year); elections held at the start of the year for AGM or end of the year
 - 2. Some schools have done two year terms
 - 3. Quick survey from attendees:



- vii. Call for nominations
 - 1. chair – Jan Davies (acclaimed)
 - 2. vice chair – Brooke Oviatt (acclaimed)
 - 3. secretary – Caylee Low (acclaimed)
 - 4. treasurer – Hallie Leavitt (acclaimed)
 - 5. communications director – Paige Olsen (acclaimed)
 - 6. hot lunch coordinators – Anna Goth / Jenny Low / Jaclyn Dekens
 - 7. district school council rep – Jamie Walburger (acclaimed)
- viii. Thanks and closing comments from Lisa

- 5. Erin
 - a. Terry Fox Run coming Sept. 29
 - b. Day for Truth and Reconciliation Sept. 30 – no school
 - c. Orange Shirt Day – Oct.1
 - d. Picture Day is Oct. 7
- 6. General meeting ended at 7:40pm
- 7. Meet of the executive
 - a. Discussion of meeting dates
 - b. Third Wednesday of each month proposed by Erin; parents suggested other dates around middle / high school dates
 - c. Meetings will be for one hour on Wednesdays (3rd Wednesday of each month)
 - d. School admin, chair and vice chair to meet to discuss vision, direction for school council
 - i. Possible date will be on a Thursday
- 8. Meeting adjourned at 7:50pm

Dr. Plaxton Elementary Council Meeting

1. Call to order:

Day: October 20, 2021

Time: 6:31pm

Location: Dr.Plaxton Elementary Office and over Microsoft Teams

Regular meeting was called to order b Jan Davies (Chair).

2. Welcome and Introductions: Jan Davies (Chair) welcomed everyone to the meeting. Introductions were made by saying name, position and children attending school.

3. Approval of Agenda: Motion: Brook Oviatt Second: Hallie Leavitt
*Additions made? None

4. Approval of Minutes: Motion: Brooke Oviatt Second: Hallie Leavitt
*Changes made? None

5. Principal's Report: Erin Hurkett

Staff Update- Changes made due to large grade 3 class. New teacher Gemma Oxley
- E-learning teacher for grade 2 Nicole Fuller
- Educational Assistant Emily Smith

Information Update- Discussed new Covid protocols
- Staff vaccines required or Negative Covid testing
- 3 cases per class- Exclusion for 10 days

Volunteers- Allowed, but teachers cautious
- Follow Vaccine protocol or negative test
- Volunteer registration form needed (Andy will send out link)
- No criminal record check needed if working in classroom with teachers present
- Teachers will communicate with families about volunteering needs

Extracurricular- Not allowed division wide, but allowed within our own school
- No travelling or mixing with other schools
- Plaxton considering- would need parent volunteers

Intramurals- Don't have a lot of open gym time. Lots of overlap of classes
- Still considering
- Parents welcome to volunteer

Nutrition breaks- Reasons:
1. Covid reasons- Easier to stagger and keep cohorts
2. Teachers need full 30 minute breaks (these are legislated breaks)
3. Provide a longer break for the kids
There are a lot of positives

Parent Question: Hallie Leavitt

Is mindful eating school wide?

Erin Hurkett: Yes, teachers discuss expectations before the break and then they listen to quiet music or sit and eat quietly for about 5 minutes with no talking. They focus on eating. Some parents prefer this over the teachers turning on a movie.

Discussion:

- *Shouldn't be militant because the children need to socialize. Especially after losing so much socialization through Covid*

- Agree that it helps the kids to focus on their food

Erin Hurkett: Will talk to teachers and make sure it isn't too militant

School Website- School Council tab

Meeting dates, Minutes, Information for parents

Melissa Herbst (Grade 2 teacher)- Informed council about teacher Professional Learning Day

- Learned Fountas and Pinnell literacy program
- phonics/word study/spelling program
- Guest speaker/ creator came in
- Every grade participating...just at different levels

Andy Tyslau (Vice Principal)- Discussed the Learning Commons and the Maker Space Vision

- Used for designing, building, science projects, virtual reality, 3D printing
- Enhance and support learning, creativity
- Each class has had 2 visit, and free thought

School Wide Events- Terry Fox Run/Walk

- Pajama Day
- Parent/ Teacher interviews

Upcoming: Halloween Festival Nov 29th

- Remembrance Day ceremony Nov 10th
- No School Nov 11, 12th
- Kindergarten P/T interviews Nov 15th, 16th (No School for Kindergarten)

Feedback- 2 Stars and 1 Wish

Stars: - Great teachers

- Teachers and Admin listen to parents...Parents feel heard
- Maker space
- P/T interviews went well on Microsoft Teams. Teachers were on time and so nice to see faces.
- Good school energy
- Admin and teachers greet parents and students outside in the morning and after school and make great effort to communicate well.

Wish: - Outdoor activities and gear are limited. Wish for more options for kids when they go out for recess.

- Erin Hurkett response: The plan is to have basketball hoops and 4 square lines painted and more outdoor games to come. Not sure when yet.

- Wondering best form of communication with teachers? Email? Remind? Call office?

- Erin Hurkett response: Office is most direct, or use email. All communication with teachers needs to be through division emails or through the office. This is a division supported decision as communication with parents should be on secure platforms which maintain professionalism of teachers. Teachers will use the Remind App

but parents will need to email back. My Blueprint Platform will be used after Christmas.

- Kindergarten pickup concerns discussed. Can be a little chaotic

- Parking drop off zone would be nice

Plaxton Vision-school expectations **TABLED**

Motion: Brook Oviatt Second: Hallie Leavitt

6. Committee Report: Difference/ purpose between school council and fundraising society discussed by Jan Davies (Chair)
- They are separate committees
 - We will need a fundraising committee for a better playground
 - School council can raise funds through hot lunch but for larger amounts of money (Casino, etc.) we need a society.

District School Council Report- Jaime Walburger

- Had 1st meeting
- Election and called new Chair
- Final meeting with outgoing Trustees
- Calendar feedback welcome
- Discussed new curriculum start K-6 pilot
- Haveyoursay Alberta.ca
- Consider ASCA info sessions \$500 per school
- Email jamie_walburger@hotmail.com with suggestions/ideas for ASCA information sessions
- Email leanne.tedder@lethsd.ab.ca for suggestions/ideas for future parents learning sessions
- Email Edna at edjokoto@shaw.ca to offer suggestions/ideas about resources you can use to support wellness in the home
- Next meeting Nov 8th at 6:30 All welcome!

7. Financial/ Treasurer's Report: Hallie Leavitt

- Nothing to report
- Money needs to be used on what it was planned for initially
- Two accounts - Fundraising
 - School council

8. Old Business: None

9. New Business: Hot Lunch

- Vaccinated volunteers can come in school
- Need to decide how often
- Need details on kitchen use
- Consider nutrition breaks and splitting up hot lunch into 2 days
- Hot lunch committee to plan a meeting

10. Attendees:

Dr. Plaxton office:
Erin Hurkett
Andy Tyslau

Jan Davies
Jennifer Gordon
Jaclyn Dekens
Brook Oviatt
Hallie Leavitt
Paige Olson
Caylee Low

Microsoft Teams:

11. Future Meeting Date: November 17th

12. Meeting was adjourned at 7:53pm
Motion: Brook Oviatt Second: Hallie Leavitt

Notes prepared by Caylee Low (Secretary)

Minutes Approved by _____  _____

Dr. Plaxton Elementary School Council Minutes

1. Day: November 17th, 2021

Time: 6:30pm

Location: Dr. Paxton Elementary Office and Microsoft Teams

Regular meeting was called to order by Jan Davies (Chair)

2. Welcome and Introductions: Jan Davies (Chair) welcomed everyone to the meeting. Introductions were made.

3. Attendance:

Dr. Plaxton Office:

Erin Hurkett

Jan Davies

Caylee Low

Microsoft Teams:

Andy Tyslau

Christine Lee

Fuller

Kristy Walker

Lara Jensen

Evelyn Murakami

Jennie Low

Jennifer Gordon

McFarland

Hallie Leavitt

4. Approval of Agenda: Motion: Caylee Low Second: Evelyn Murakami

5. Approval of Minutes: Motion: Hallie Leavitt Second: Jennifer Gordon

Changes made? *Jamie Walburger (District Chair) added information about the grant from Alberta Ed towards ASCA presentations/ learning sessions.*

\$500 from Alberta Ed and \$250 from our board/divisions. So \$750 total that we can stretch by pooling with other school councils.

6. Treasurer Report: Hallie Leavitt

- Looked into School Council bank account

- ASCA encouraging school council not to have own account...best to use a fundraising society account or School Generated Funds account (SGF)

- Discussion:

Should we create a school council bank account? Stay with the GSF or create a fundraising society account?

Christine Lee- Purpose of society account is for larger grants and big

fundraisers. Small fundraising such as hot lunch can go to the SGF's account.

Motion put forward to use the SGF as council bank account until fundraising society is established.

Motion: Hallie Leavitt Second: Evelyn Murakami

7. Chair Report: (Jan Davies) School Council Email account is now set up...

- Plaxtonschoolcouncil@gmail.com
- Please use if you have any concerns or comments
- Email principal as well
- Remember to contact teachers first when communicating concerns

8. Admin Report: (Erin Hurkett) School Wide Events:

- Halloween parade (virtual)
- Remembrance Day Ceremony
- Grade 4 Coral performance
- Kindergarten Parent/teacher interviews
- Individual support plan meetings
- Extracurricular- Grade 5 Volleyball (50 students)
- Literacy & Numeracy intervention starts next week
- Assessments early Fall
- Some students will receive intervention- "Boost Intervention Program"
- November 26th Report Cards through powerschool
- December Festive Season
- Carolling December 14th in Community (St. Teresa and Fairmont Extencicare) with hot chocolate and candy canes to follow...need parent help.
- Winter Wonderland Celebration in lieu of Christmas concert
- Art Gallery in school will be set up for a week
- Festive Days 13th-17th
- Andy Tyslau - Grade 4 3D printing club twice a week

9. District Report- (Jamie Walburger)

- Sign up for division updates and emails...If you want to be involved and have input on policy
- This way you can communicate with the board and participate in surveys.
- Working on removing names from surveys and making them a standard style
- ASCA: Schools may want to combine councils to do learning sessions
- Grant from Alberta Ed towards ASCA presentations/ learning sessions. \$500 from Alberta Ed and \$250 from our board/divisions. So \$750 total that we can stretch by pooling with other school councils.
- First Monday of the month meetings
- Everyone welcome
- Literacy focus in division
- Diploma exams weighted 10%

10. Teacher Report: (Kristy Walker)

- Multiple grades collaboration time is very positive
- Teachers sift through resources and share ideas

11. Committee Report:

Hot Lunch: (Jennie Low)

- First hot lunch went great
- Subway very organized
- Angela gets report ready & receipts
- \$227 profit
- Next hot lunch dec 14th Dairy Queen
- Committee meeting to plan rest of the year
- 2x a month?

12. Old Business- None

13. New Business- (Erin Hurkett)

13.1: Dr. Plaxton's Assurance Plan 2021/2022

- Obligated to share with council
- See link on school website under "Philosophy"

13.2: School Vision: Want parental input

- Discussed school values
- Asked questions:
 1. What do we value for students?
 2. What do we value for staff?
 3. What do we value for parents & Community at Dr. Plaxton?

Breakout room discussions:

- Quality education
- Literacy
- Safety
- Fun positive environment
- Emotional wellness
- Sense of community
- Respect each other
- Growth and learning with parents
- Excellence for each individual child
- Teaching effort and hard work
- Clear communication, partnership and collaboration
- Good relationships between parents and staff...no burnout
- Staff skilled and trained with resources

13.3: School Spirit: (Jan Davies) Festive Season Ideas

- Dec 14th Carolling in community
- Same day as hot lunch...switch to the next day?
- Erin will talk to Festivities committee and then touch base with Jennie Low
- Candy canes and hot chocolate for the students. Money will come out of SGF
- Discussion if school ok to set up Christmas tree?

- Erin Hurkett response- School planning to put up wreaths and garland and have Winter Wonderland Gallery of student art work. Not sure how division feels about Christmas trees.
- Parent discussion...could many traditions be represented and include a Christmas tree?
- Opinions shared in support and opinions shared opposed
- Discussion TABLED for next year
- Another way to celebrate the season is giving back...collecting food bank items, giving donations to seniors, cards for seniors, socks for seniors
- Plaxton is participating in the Angel Tree Christmas campaign
- 13.4: Plaxton Elementary operating procedures...for school councils
- The Board is working on this. See ASCA resource guide
<https://www.albertaschoolcouncils.ca/public/download/files/191114>
www.albertaschoolcouncils.ca
- 13.5: Fundraising for school Council- TABLED until January 2022
- 14. Future Meeting dates: January 19, Feb- Town Hall, March 16, April 13, May 18, June 15
No meeting in December

15. Meeting was adjourned at 8:06
Motion: Caylee Low Second: Jennie Low

Notes prepared by Caylee Low (Secretary)

January: Dr. Plaxton Elementary School Council Minutes

1. January 19th, Time 6:32pm, Called to order by Jan Davies (Chair), Microsoft Teams Meeting
2. Land Acknowledgment
3. Welcome and Introductions written in the chat
Attendance: Erin Hurkett, Andy Tyslau, Jan Davies, Caylee Low, Christine Lee, Kristina Larkin, Tara Dejong, Lara Hall, Dionne Walsh, Jen Gordon, Kara Reimer, Shuang Wu, Hallie Leavitt, Paige Olson, SW
4. Approval of agenda: Jen Gordon Second: Caylee Low
Addition to Agenda: School Council Fund update (Erin Hurkett)
5. Approval of November minutes: Dionne Walsh Second: Jen Gordon
6. Chair Report: Jan Davies
 1. Any suggestions please email the Plaxton school council email (plaxtonschoolcouncil@gmail.com)
 2. Parents please sign up for the council information on the school website. Click on the “School Council & Society” link and subscribe for updates.
7. Admin Report: Erin Hurkett
 - * Staff update - New Learning Commons Facilitator
 - * Covid update- Rapid tests and masks are coming from the government but are delayed. Will arrive this week or next.
New procedures: AHS will no longer be notifying of positive cases. We will be watching class absences due to illness.
 - * Boost Intervention/ Government assessment program focused on literacy is going well. The program is focused on finding students that are falling behind in grades 2-3. Funding is provided and intervention (hiring aids etc.) if needed.
Moving to grade 1 next with a continued focus on literacy, and then will move to numeracy next.
 - * Athletics: Ashcroft Homes donated funds for new volleyball and basketball jerseys
 - * Grade 5 basketball will start end of January or early February. Will be within the school during the nutrition break. Kids will play cohort games against peers.
 - *Lara Hall: Moonlight run March 19th
School challenge! Whatever school has the highest attendance at the race will have Runner’s Soul make a donation to Kids Sport in that school’s name.
Look for “Dr. Plaxton” when registering on the Runner’s Soul website

 - *School Wide events: Andy Tyslau
 - Maker Space and 3D printing are going great! Lots of interest and teachers say “Highlight of the week”. Grade 4 & 5 clubs
 - * December: Carolling in the community, Festive Week, Winter Wonderland and Art Gallery, Make a Joyful Sound
 - * January: Possible winter walk day

Upcoming: Jan 28th PL day/ no school, Feb 1 Town Hall meeting, Feb 16th Pink Shirt day, Feb 21-25 No School

8. District Report: none

9. Teacher Report: Tara Dejong reported on the grade 1 Literacy block

- Reading and writing centers are a hit!
- It's uninterrupted literacy time
- Great hands on support from other staff members
- Partner with public library
- Word work, reading time, big books, guided reading, iPads etc.

10. Committee Report:

10.1- Hot Lunch Update

Letter from Jennie Low: (Read by Caylee Low)

Hot Lunch gets smoother each time. 3 down, many to come, haha. Last week was Boston Pizza which Jaclyn ran and it went well. We made \$299.36 at Boston Pizza hot lunch. DQ in December before Christmas we made \$222.91. Next week's hot lunch is Little Caesars which Anna will be running. Our plan going forward is to have the hot lunch coordinator who orders the food be at hot lunch to make sure it all goes smoothly. A google doc has been sent out to the school for volunteers to sign up to help with hot lunches for the rest of the school year. Thank you Anna for creating this and Angela for being our go to for everything!

One thing we are noticing, which I already mentioned to Jan, is keeping the "hot lunches" warm till the grades 3-5 eat. Wondering if at the next staff meeting you could chat about the possibility of grades 3-5 eating a bit earlier on hot lunch days. The food arrives at 11:45 and we deliver to grade K-2 by noon then we wait till 12:30ish to deliver grades 3-5. We could deliver earlier at like 12:15 and kids eat at 12:30 instead of 12:45...just a thought. We do our best to keep it all warm- Jaclyn put Boston Pizza in the warmers that we have in the awesome kitchen but still some complaints of cold food...

*Hot Lunch Coordinators
Jennie Anna Jaclyn*

* Erin Hurkett and staff will look over schedule and talk about ideas for keeping the food warm for hot lunch for the future.

10.2 School Council Fund Update: (Erin Hurkett) Update on SGF account. Council has funds from hot lunch...total of \$775.84

11. Old Business: (Jan Davies) Plaxton School Council Operating Procedures/PIPA Policy update. Council will continue to work on this and hopefully it will be ready by the March meeting.

12. New Business:

12.1 Dr. Plaxton Budget Overview: (Erin Hurkett)

Plaxton Budget 2021/2022

Total Basic Program Allocation: \$2,336,689

Elementary Materials Allocation: \$82,660

- Supplies and learning resources
- Grade level budgets
- Music
- Art
- PE
- Technology
- Contingency
- Student Support
- E-Learning
- Media (library)
- Furniture

Support Staff Allocation: \$112,983

- Educational Assistants
- Administrative Assistant
- Administrative Support
- Library Operation Support

Teacher/Certified Staff Allocation: \$2,109,035

- Principal
- Vice Principal
- Teachers

Contracted and General Services: \$32,011

- Consultants
- Building maintenance
- Telephone, postage
- Equipment Repair
- Printing, photocopier
- Professional Learning

Christine Lee- Financial information can be found on the district's website on the Live dashboards.

Budget cycle for 2022/23 starts with the Town Hall meeting

12.2 Town Hall Representatives: Feb 1 6:30- 8:30 virtual Meeting

Kristina Larkin- Opportunity for board to hear from parents, teachers, and community members

Town Hall Main Questions: #1. In what ways have we successfully supported student learning? #2. Moving forward, what can the school division do to strengthen support of student learning?

Erin to send email out for registration. Anyone can join in. 2-3 reps from the school will be asked to attend.

13. Future Meeting Dates: February 1st (Virtual Town Hall) March - 16, April - 13, May - 18, June - 15

14. Adjournment: Motion: Caylee Low Second: Jen Gordon Time: 7:15pm

Dr. Plaxton Elementary School Council Meeting Minutes March 16th 6:30

1. Meeting Called to order by Jan Davies, March 16, 2022, 6:44pm
2. Land Acknowledgement
3. Welcome/Introductions by Jan Davies. 8 people in attendance. All in attendance introduced themselves and told their connection to the school.
Microsoft Teams not working.
4. Additions to Agenda: Changes to bell times for 2022/23 school year and possible Plaxton Running club
5. Approval of Agenda: Caylee Low, Second: Brooke Oviatt
6. Approval of the Minutes from January 19, 2022: Brooke Oviatt, Second: Caylee Low
7. Admin Report: Erin Hurkett
 - Thank you to Parents for the lunch and treats for teacher appreciation week.
 - School wide events:
 - Grade 5 basketball- New Jerseys
 - Maker Space- Mars Month, building and constructing, kids love it, whole school involved, unifying
 - Grade 4 Carnival project, simple machines
 - Report cards, Parent/teacher conferences
 - Learning team meetings happening this month
 - Recess: broken up cohorting, continue to monitor grades interacting
 - Outdoor equipment is ordered, should be here soon, hoops, gaga ball and pitt
 - School data and programming
 - standard comparing using data from previous years

- Literacy and numeracy assessments have been high. Slightly lower in grade 3.
- Assess in October and again in the spring.
- Boost program- Grade 2 & 3 students participating in the interventions. Gr. 1's will start in 2 weeks. 6 students in each intervention group.
- Parents expressed concerns over Covid learning delays. Discussion about Dr.Plaxton's literacy focus for all grades and the resources available.

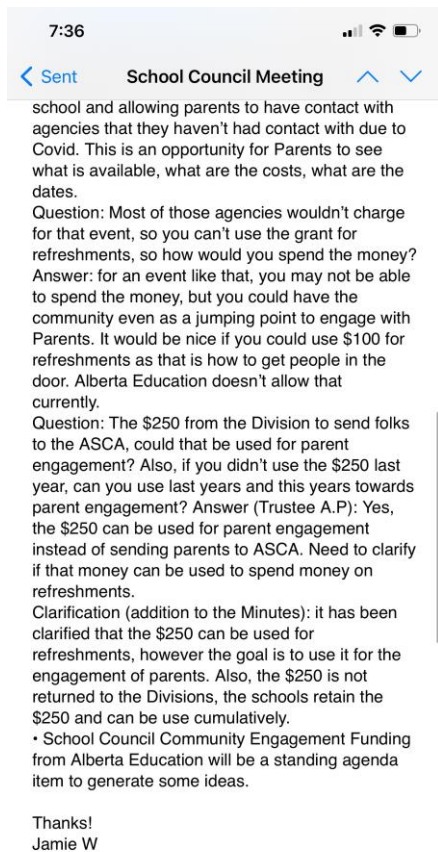
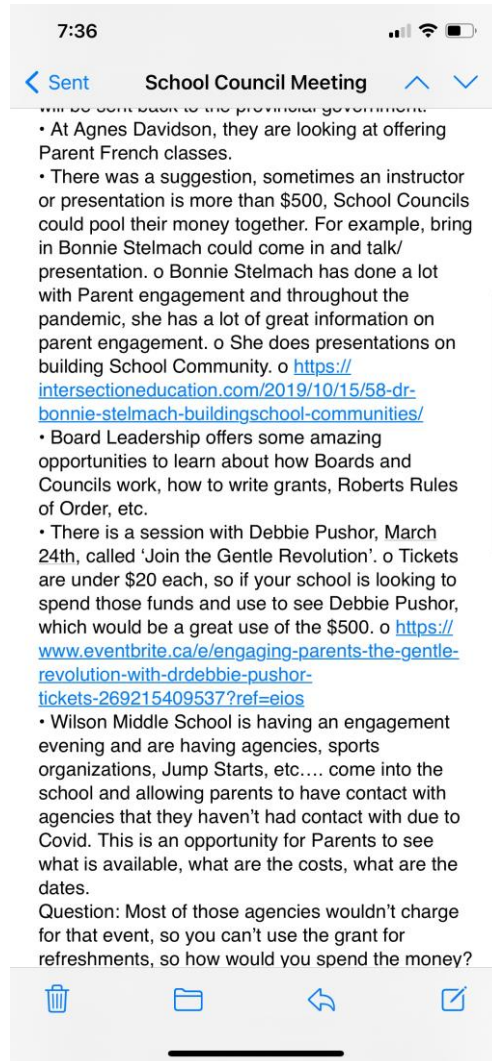
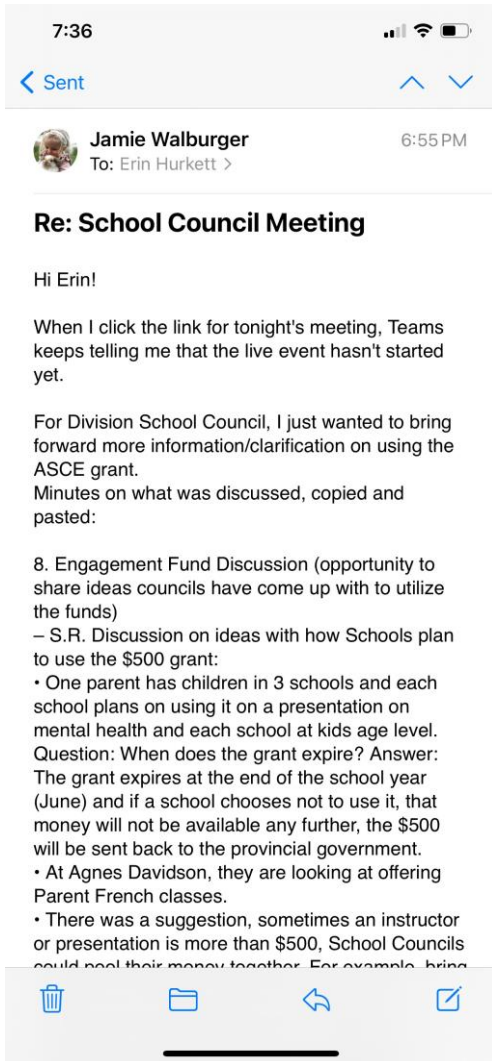
- Professional learning:
 - Teacher convention Jan 28th, talked about guided learning.
- March 18th: No School
- Spring production in May Planning: Have whole school attend? Staggered, Day? Evening?

Teacher Report: Lara Hall

- Thank you for teacher appreciation meal
- Teacher convention courses a success on teams/ zoom. Variety of courses to pick from.
- Mars Month, presenter from Nasa, common theme was unifying for the whole school.
- Grade 5 basketball was a success and wrapping up next week
- School is allowing field trips, taking a bus
- Making plans for grade 5 graduation
- Focus in school is literacy, using small groups

- Exciting to see the growth in the students!

8. District School Council Report- Email from Jamie Walburger



9. Committee Reports

9.1 Hot Lunch: Jennie Low

- Hot lunch going well!
- \$266.75 Subway (March)
- \$268.78 Booster Juice (February)
- \$488.07 Little Caesars (January)
- Tacotime next week
- Donations: Costco \$300, Superstore \$100, Lakeview Bakery donated buns

10. Old Business

10.1 Adoption of the Plaxton School Council Operating

Procedures: Motion: Jennie Low, Second: Brooke Oviatt

10.2 Adoption of the PIPA Policy Motion: Caylee Low Second: Jen Gordon

11. New Business

11.1 Fundraising for Additional Playground: Need a society, Plan

to do an establishment meeting after April 2022 meeting

- Maybe a "Superhero run" for fundraising
- Grocery card/fast food card fundraiser

11.2 Vote to use hot lunch funds for Teacher Appreciation Week

March 14-18, 2022 Motion: Jana McFarland Second: Caylee Low

11.3 Alberta School Council Engagement (ASCE) Grant

<https://www.albertaschoolcouncils.ca/school-councils/workshops/alberta-school-council-engagement-asce-grant>

- Each school council has \$500 to be used by the end of the school year. Funds are entered around

“engagement with parents”; Workshops/
information sessions

- Discussed ideas, Erin Hurkett will look into it
further.

- See Jamie’s district emails above for further detail

Addition: Running Club: Jennie Low

- Many families used to participate in
running club at Lakeview

- Could do 3:15pm- 3:45pm Mondays &
Thursdays. Lead up to Little souls Marathon
June 1st (2 miles)

- Maybe have shirts made and available on
School cash online

Bell times: Changed for September because of bus routes

- 8:40-3:50 Elementary

- 7:55-2:45 Middle School

- 8:00-2:50 High School

12. Future Meeting Dates

12.1 April 13, May 18, June 15

13. Adjournment: Motion Jennie Second: Jen Gordon

Ending time: 8:30pm

April Dr. Plaxton Elementary School Council Minutes

1. Call meeting to order: 6:32pm by Jan Davies
2. Land Acknowledgement
3. Welcome/Introductions: In person meeting & Microsoft Teams
4. Additions to Agenda: Question about locked front doors added to agenda
5. Approval Of Agenda: Caylee Low, Anna Goth
6. Approval of the Minutes from March 16, 2022: Jen Gordon, Anna Goth
7. School Report: Erin Hurkett
 - Events: Lockdown practice
 - Grade 2 writing celebration
 - Spring pictures
 - Class pictures
 - Boost program started for grade 1's with Tracy Sherwood.
 - GP band teacher came to visit grade 5's
 - Earth day
 - Spring break (Back April 26th)
 - May 19th Spring Gala...doors open @6:00, performance starts @7:00
 - Andy Tyslau
 - Grade 5 transition to middle school happening
 - Field trip season starting K-5
8. Teacher Report: Mrs. Fuller
 - Library resources
 - Sora- online resource (every kid has access)
 - EPIC
 - Fountas and Pinnell literacy Pro library
9. District School Council Report- No report at this time
10. Committee Report
- 10.1 Hot Lunch- Anna Goth
- Email form Jennie Low:
 - Taco Time hot lunch went well but...Taco time over charged us...we lost money for this hot lunch...-158.20\$...we contacting

taco time there was confusing with the taco size when ordering...they would not refund us but told us for our next order next month they will discount

- DQ went well...not sure how much we made yet as it was yesterday!

- Boston Pizza hot lunch is on the Wednesday once we return from Easter break!

10.2 Running Club: Caylee Low

Email from Jennie Low:

-Running club has been fun to get outside with the kids, teachers and families!

-We have had many donations to help with cost of tshirts. We are grateful to the family businesses who donated! T-shirts are being ordered at Blackrock same company that we get the school swag from. They were cheapest quote I got. 118 shirts ordered! That's lots of little runners! We should get the shirts in two weeks or so.

-We will have leftover donation funds, which we plan to use for an award (participation medal?) and a party (pizza?) on last running club day which is Monday May 30th-if you have any ideas for party let Jennie know! Registration has started for little souls marathon if families want to register. It's Wednesday June 1st at 630 pm behind Chinook high school.

11. Old Business

11.1 Alberta School Council Engagement Grant- Utilize the grant for: a Fundraising Association Introduction Workshop (\$350) or Literacy Presentation for parents of Plaxton Students (Professor at University, Robin Bright)

Vote to use grant money - All are in favour!

12. New Business- Question about locked front doors and parents being able to walk freely in the school.

- Response from Erin Hurkett

- Front doors will remain locked always for safety reasons

- Parents are attending field trips, helping in classes, spring festival
- Parents welcome in the school if respectful not to disrupt classes
- Discussed parents being able to move freely through the school as school adjusts to changes and decreased covid measures

13. Future Meeting Dates
May 18th, June 15th

14. Adjournment: Motion Anna Goth, Jana Mcfarland 7:00pm Ended

May Dr. Plaxton Elementary School Council Minutes

1. Call meeting to order: 6:34 Jan Davies
2. Land Acknowledgement
3. Welcome/Introductions
4. Additions to Agenda: Grade 5 field trip to Heritage Park and K-2 field trips
5. Approval of Agenda: Motion: Caylee, 2nd: Jennie Low
6. Approval of Minutes: Motion: Jen Gordon, 2nd: Jennie Low
7. School Report: Erin Hurkett
 - Update on the next school year and teacher changes:
 - Grade 1- 3 classes
 - Grade 2- 3 classes
 - Grade 3- 2 classes
 - Grade 4- 2 classes
 - Grade 5- 3 classes
 - Will continue online classes for grades 2-5. Not enough registrations for grade one
 - Bell time changes will affect instructional hours. Those are being reconfigured.
 - School will keep 2 nutritional breaks.
 - Families welcome in the school followup: 15 minutes in the morning where parents are welcome to come inside to bring their child to their classroom.
 - Doors will continue to stay locked across the division for safety. Child will be called down to the office if parent needs them during instructional time.

 - Gaga ball pit came and kids and staff are loving it.
 - Update on basketball hoops. They have arrived. Maintenance came and measured and will set up in the Summer.
 - Kids loving the good weather! Playing lots of soccer and gaga ball.
 - Field trips are happening
 - Upcoming events: Spring Gala with concession to fundraise for the grade 5 field trip in June.
 - No school May 23rd & 24th. Tuesday is a PL day for teachers with the focus on helping ESL kids.
8. Teacher Report: Gaga Pit, Spring Gala, Concession
9. District Report: Information emailed from Jamie Walburger
 - Discussed Division school council meeting. They discussed ideas for the \$500 Parent Engagement money. Read Cheryl Gilmore's email and Kaylee Low's email about the "Save the Kids" presentation.
 - Discussed having Grade's 4-5 to attend presentation
 - Erin will email Kaylee Low and offer to host grades 4-5 in the Plaxton gym.
10. Hot Lunch: Little Caesar's \$621.84. Most profitable hot lunch and they came twice to bring warm food for both nutritional breaks!
 - Boston pizza \$301.14
 - Booster juice next week
 - 2 more hot lunch's in June
11. Running Club- 3 more runs
 - Last day will have kids wear their shirts.

- Sour soothers (150) and pizza on last day
- Reminder of the Little Souls Race June 1st at 6:30 at Chinook

12. Old Business: Fundraising Society

- Lots of fund-raising ideas: playground, field trips, technology etc.
- Not enough parents for the society. Have to have 5 parents to start up
- Will advertise again in June to see who is interested in chairing it.

12.1 Assurance Plan: Draft

- Required by government every spring
- Plan helps the school admin to focus on what they want done in the school
- Plan shared by Erin and passed around for the council to read

Question: Procedure for creating classes? Have classes been made for next year?

- Link in the Buzz if parents want to voice a concern about teacher selection
- Admin and teachers look at each child's needs and learning before they put them in a class. There are lots of factors to consider.

12.2 Parent Engagement grant- Save the Kids (focus on social media and electronic use)

- All at meeting agree it would be a great presentation for kids grades 4-12
- Erin will offer to host grades 4-5 at Dr. Plaxton
- Motion Caylee Low, Vote: Passed (unanimous)
- We will still move forward with our previously planned Literacy presentation
- Cost: about \$100 (Will use school council funds)

12.3 Field trips: Grade 5's want to go to Heritage park in Calgary June 14th.

- They will be fundraising at the Gala (Concession)
- Need to pay for 2 chartered buses
- With buses and entrance fees (even with \$505 cash donations) they are \$500 short of funds. They are asking the school council for the remaining funds up to \$500.
- Motion: Jennie Low, Vote: Passed (unanimous)
- Kindergarten, grade 1 and 2 Field trips to the Movie Mill in June
- Asking for school council to sponsor snacks up to \$250
- Motion: Caylee Low, Vote: Passed (Unanimous)

13. Future Meeting Date

June 15, 2022

14. Adjournment: Motion Jen Gordon, 2nd Paige Olson 7:37 Ended

Dr. Plaxton Elementary School Council Meeting Minutes - June 15, 2022

1. Call Meeting to Order: Jan Davies (Chair) 6:33pm
2. Land Acknowledgement
3. Welcome/Introductions
4. Additions to Agenda: Question about a bus driver and possible parent library approval
5. Approval of Agenda: Motion Brooke Oviatt, 2nd Caylee Low
6. Approval of the Minutes from May 18th: Motion Jen Gordon, 2nd Jennie Low
7. School Report: (Erin Hurkett) Staffing update:
 - 3 grade 1 teachers
 - K, 1 & 2, all in one hallway
 - 3 grade 3 teachers
 - 3 grade 5 teachers

New Curriculum pieces in September

- K-3 implementing new LA and math
- 4-6 implementing next Fall
- See on alberta.ca website
- Look for “snapshot by grade” on the website
- Discussed how some modifications were made by Alberta education after feedback from teachers. Most issues were found in the amount and progression of content in the science and social studies subjects.

Upcoming Events:

- Welcome to Kindergarten June 16th
- Grade 5 Farewell June 24th & Farewell to Mrs. Hall
- Field trips are happening. Some cancelled or changed date due to weather.
- Water fun day rescheduled to June 27th
- Grade 5 Heritage park switched to June 20th. Thank you to the school council for contributing funds. Cost is \$45 per student
- Save the kids presentation (Using the ASCA grant of \$500) is secured for November 3rd, 2022. General Stewart and Lakeview will join us in our gym for the presentation.
- ASCA grant money left over...New books?? Will discuss in new business

Teacher Development: (Jodie Goruk) May 24th

- Morning Presentation on classroom listening and speaking. Afternoon looked at k-3 curriculum, planning and sorting.

9. District Report: (Jamie Walburger):

- District reports due June 30th and Sept 30. Chair is responsible for filling out reports.
- Reviewed school spending, presentations, grant money uses
- Reviewed racism policy. Feedback due June 16th
- ASCA: AGM in April
- Report from poverty intervention committee. Talked about increase in costs, inflation and barriers for families
- Wham bags
- Financial report
- Discussion on access to city bussing

- Community engagements committee: Talked about communication and platform for everyone to be on the same page.
- Parent comment about possible Google community calendar

10. Committee Report: (Jennie Low):

- Hot lunch done!
- 2 lunches per month was perfect
- Little Caesars was most profitable
- Running club and wrap up party a big success!

11. Old Business:

11.1 Fundraising: (Erin Hurkett)

- Fall fundraiser for fine arts is in the plans
- Local (Granum) honey company fundraiser...soaps, lotions, honey products
- May need council help
- Will continue to think about for next year

12. New Business:

12.1: Sports day- Kona ice funds from school council? Motion Caylee Low, 2nd Paige Olson. Will receive 25% back after if pay ahead.

12.2: Feedback for Division Anti-racism and Anti-oppression policy

- Discussion on policy definitions and what they address
- Source of definitions? Edmonton public
- Discussion on how important it is to have an anti-racism policy
- Comment on whether or not the anti-racism policy should single out "white supremacy." Any "supremacy" should not be tolerated and that putting "white supremacy" into policy is not appropriate.
- Advised by admin to give feedback to Division by June 16th
- How is this policy implemented? Board makes policy and then the division makes the procedures.

12.3 Jamie Walburger question about a bus driver not driving anymore. Was he fired? Answer not known. Discussion about bus stop safety

12.4 Leftover ASCA grant money (ASCE)- \$250 left over after workshop

- Deadline to use money by the end of June
- Parent Library suggestion?
- Suggestions: Glow kids
 - Robyn Bright "When Reading is Hard"
- Jen Gordon will send Erin Hurkett a list of possible book ideas.
- Erin will see how many we can purchase with the left over grant money.
- Suggestion: School council book club

Discussion: Leaks in 2 classrooms need to be fixed. Leaks in metal roof

13. Future Meeting Dates: September! May consider occasional day meetings

14. Adjournment: Motion Jamie Walburger, 2nd Paige Olson
Meeting ended at 7:50pm