



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 Dr. Plaxton School Council Meeting Agenda

📅 Date: September 20, 2023

🕒 Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from June 21, 2023
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running Club
- XIII.** Old Business
 - a) 13.1 Bike Racks
 - b) 13.2 ASCA School Council Engagement Grant ideas
 - c) 13.3 Staff Appreciation ideas
 - d) 13.4 Plaxton School Society Update
- XIV.** New Business
 - a) 14.1 Fine Arts Fundraiser
- XV.** Future Meeting Dates - Oct. 18, Nov. 15, Jan. 17. Feb. Town hall, Mar. 20, Apr. 17, May 15, Jun. 19
- XVI.** Adjournment



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 Dr. Plaxton School Council Meeting Agenda

📅 Date: September 20, 2023

🕒 Time: 7:00PM

School Council Annual General Meeting Agenda September 23, 2023

I. Call Meeting to Order

II. Land Acknowledgement

III. Welcome/Introductions

IV. School Report

Budget Review

V. Election of officers

- Chair
- Vice Chair
- Secretary
- Treasurer

VI. Adjournment

Dr. Plaxton Elementary School Council Meeting
Minutes - September 20, 2023

1. Jan Davies called meeting to order 7:11 p.m.
2. Land Acknowledgment
3. Welcome/Introductions
Present - Jan Davies, Jaelyn Belisle, Caylee Low, Jennifer Gordon, Jenn Giles, Heather Osmond Hoover, Jennie Low, Jana McFarland, Maria Lindsay, Allison Stewart, Jessica Kaupp, Trevor (last name?), Jamie Walburger, Becca Olson, Amy Steed, Jodie Goruk, Andy Tyslau (*may have missed documenting a few late comers)
4. Additions to Agenda:
 - New Business: additional school council roles (14.2)
5. Approval of Agenda: Caylee Low, 2nd - Jennie Low
6. Approval of the Minutes from June 14, 2023: Jen Gordon, 2nd - Caylee Low
7. Trustee Report - No trustee present. Tabled.
Andrea Andreachuck is trustee for Plaxton this year.
Allison Purcell = President of the Board
Kristine Light = Chair of the Board.
At this time they have designated committees.
8. School Report (Andy Tyslau):
Staffing Update - Erin Hurkett has taken a position of Director of Learning at Division Office. Andy Tyslau = Acting Principal. Lois Van Roon = Acting Vice Principal.
Michelle Court on leave until Christmas.
Calli McCorriston in grade 3
Megan Norton in grade 2
Added Cammie Mah as half time kindergarten teacher (additional Tues/Thurs kinder)
Support staff change/shuffle in the week before school began. Hoping for more support staff, and less change.

Alberta Education assessments starting. Grade 2 & 3 phonics and basic numeracy. Grade 1 will begin in November.
The information from these assessments will be used to determine “boost” groups (small group instruction).

MIPI Math assessment - grade 5's only

Fountas & Pinnell - grade 2 & 3 in October. Some 4 & 5's in October before Parent Teacher Interviews.

Terry Fox Run - September 21. If the students raise \$1500, Mr. Firth will dye his beard pink. You can [donate online](#) (check Plaxton website)

Run for Reconciliation (Throughout the division) September 18-29.
Week for Truth & Reconciliation.
Orange Shirt Day: September 28

October 11 Picture Day (October 12; T/TH Kindergarten)

Sr. Choir will be starting soon during nutrition break.

Plaxton received Nutrition Grant (\$5000). Targeted 1-3 year program. “Farm to school” program. Goal is for students to understand where food comes from. Increase vegetable consumption. Connect to curriculum when possible. Grade 4 & 5's prepare and cook and then all grades to eat the food prepared. Ideas = potatoes, pumpkin/squash.
Wellness committee at school met to discuss. If anyone is interested in supporting/helping this program - please contact Andy.

Won \$10 000 from KidDoodle. Will be used for iPads for new classrooms. \$3000 for books for Learning Commons. Podcasting equipment. 360 cameras so the students can create their own VR experiences.

9. Teacher Report (Jodie Goruk)

New curriculum; numeracy, literacy, physical fitness. Adding science this year. In the spring and now fall teachers have had opportunity to connect and learn from presenter: Garfield Gini Newman - Expanding thinking on student engagement. Each grade level took his information and put their spin on it. E.g. grade 3 science curriculum - “How will we know we are living in a harmonious way?” Outdoor education. Teachers are very excited about it.

10. District School Council Report

Have not met yet.

They meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting
(Can attend via Teams)

11. Treasurer Report (Jan Davies - treasurer position open)

June Closing Balance = \$7873.25

12. Committee Report

12.1 - Hot Lunch (Jennie Low): The same volunteers will continue. Working on dates and schedule. There have been some questions about possibility of vegetarian options. Approximately 15 families who are vegetarians.

Discussion: Would opening up vegetarian options lead to more questions about options for gluten free, dairy free, etc.? Unknown what options are available and cost. Would families choosing those options pay more?

12.2 - Running Club (Jennie Low): January start - can discuss more in December.

13. Old Business

13.1 Bike Racks (Andy Tyslau): On June 15 someone came to review and for 5 additional bike racks to go on side (near playground/basketball hoops) which hold 7 bikes each, it would be approximately \$3500. Unsure if concrete would be additional cost, or if install price is included.

Discussion: Unsure of when bike racks could be installed, given that it is mid September already and weather is cooling, would likely be looking at spring as earliest. Question about whether we could order 2 for now, and then more in the future if/when needed. Could the concrete for 5 be poured, but only 2 racks added, etc. Question about whether the installation could be a service project where families/group offers to take this on? Group decided that more details are needed before any decisions could be made. Andy to find out what he can regarding what the price includes and whether racks can be added in stages.
ADD TO OLD BUSINESS FOR OCTOBER MEETING AGENDA.

13.2 Grant Ideas: How to get more parents engaged/participating in Parent council? We cannot use grant money on food/snacks.

Discussion: Guest speakers? Things parents would like to learn more about? Group to think about and discuss further at next meeting. Possibility of parent education sessions? Could be at 6:30 before parent council meeting. Idea = Kaylee Low; Kids & Technology. Becca to reach out to Kaylee to find out possible months she is available (and \$ charge). Another idea: social media and kids?

ADD TO OLD BUSINESS FOR OCTOBER MEETING AGENDA.

13.3 Staff Appreciation Ideas: In the spring there was discussion about whether staff appreciation should/could happen over the year vs. just once a year. Other schools have option of school cash online donation for staff appreciation (for those who cannot contribute to pot lucks, or volunteer in other ways). There would need to be a specific timeline of when donations would be collected and transparency on how \$ used (meals, gift cards, etc.) Also discussed idea of providing meal for teachers during parent teacher interviews or on PD Day.

Jan questioned whether we need a committee for staff appreciation. No one volunteered.

Feedback from Jodie Goruk - earlier in the week would feed staff for the week (there were a lot of leftovers last year, and it was all very appreciated, so earlier in the week might work better).

REVISIT IN JANUARY.

13.4 Plaxton School Society Update: (Maria Lindsay) - Maria contacted Service Canada, currently applications from June 1 being reviewed now. Maria's cheque was deposited August 23, so this means they have the paperwork, but likely won't be reviewed for a while.

14. New Business

14.1 Fine Arts Fundraiser (Andy Tyslau): Trickster Theatre; each grade level. Plaxton did not get the grant they applied for, so the school is unable to do it this year. They will reapply next year.

Until Christmas; Remembrance Day performance, Handbell performance.

Would like to raise \$ for Fine Arts for reapplying and to cover difference (approx \$5000) even if they receive grant. Options suggested: Bacon fundraiser, Poinsettias, wreathes.

Question: Would there possibly be another honey supplier so that another honey fundraiser could be done like last year?

Other ideas = Tisha Elford; fruit fundraiser (in January would be citrus fundraiser).

Andy shared the idea would be to run two fundraisers per year for Fine Arts.

14.2 Additional School Council Roles (Andy Tyslau): District School Council rep? Jamie Wahlburger volunteered to be rep.

15. Future Meeting Dates

October 18, Nov. 15, January 17, February (Town Hall), March 20, April 17, May 15, June 19.

7:00 meeting start time.

*Andy to check if a microphone could be borrowed to allow for Teams participation in Parent Council. Currently acoustics of room do not work for good experience when attending virtually.

16. Adjournment:

Caylee Low motioned to adjourn the meeting. Heather Hoover 2nd.

Meeting adjourned 8:09 p.m.



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 Dr. Plaxton School Council Meeting Agenda

📅 Date: September 20, 2023

🕒 Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from Sept 20, 2023
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running Club
- XIII.** Old Business
 - a) 13.1 Vice Chair and Treasurer positions
 - b) 13.2 Bike Rack update
 - c) 13.3 ASCA Grant Ideas: Kaylee Low Intentional With Tech Presentation, ASCA workshops
- XIV.** New Business
 - a) 14.1 Hot Lunch Vendors
 - b) 14.2 Possible Meeting change for November to accommodate Division Digital Wellness Presentation
 - c) 14.3 Review of Dr. Plaxton Elementary **School Council** By-Laws
 - d) 14.4 Dr. Plaxton Elementary Mission Statement



DR. PLAXTON
ELEMENTARY SCHOOL

XV. Future Meeting Dates - Oct. 18, Nov. 15, Jan. 17. Feb. Town hall, Mar. 20, Apr. 17, May 15, Jun. 19

XVI. Adjournment

Dr. Plaxton Elementary School Council Meeting
Minutes - October 18, 2023

1. Jan Davies called meeting to order 7:02 p.m.
2. Land Acknowledgment
3. Welcome/Introductions
Present - Andrea Andreachuk (Trustee), Jan Davies, Jaelyn Belisle, Caylee Low, Jennifer Gordon, Jennie Low, Maria Lindsay, Allison Stewart, Jamie Walburger, Becca Olson, Sarah Orr, Paige Olson, Natalie Bevans, Genny Steed, Andy Tyslau (Acting Principal), Lois Van Roon (Acting Vice Principal), Melissa Herbst (Grade 2 Teacher)

Andrea gave some background on herself including 39 years experience teaching in Lethbridge school division. Grade 3 for 1 year, Grade 1 for 10 years, Kindergarten for 27 years at General Stewart.

4. Additions to Agenda:
 - New Business: Jenn Giles (Use funds for pizza for teachers for Parent/Teacher interviews Oct. 25)
5. Approval of Agenda: Caylee Low, 2nd - Jennie Low
6. Approval of the Minutes from June 14, 2023: Jen Gordon, 2nd - Caylee Low
7. Trustee Report (Andrea Andreachuk)
 - Sept 26 was Board meeting:
 - Recent ground breaking for new school on the west side. First two storey school since Senator Buchanan.
 - Recycling program has been going well across the division. (At Plaxton, only confusion is on green bins and what can/can't go in. Andy has visual handout to help kids/teachers know).
 - The board is looking to streamline the testing that occurs in the spring.
 - As of September 15 - the division is up 300 students.
 - There is a new Associate Superintendent of Human Resources: Robbie Charlebois.
 - The board continues to advocate to Alberta Education to have funds match the number of students in the division
 - New Superintendent = Mike Nightingale

Multicultural calendar is available on division website to see significant holidays from different cultures. (Find it [HERE](#)).

LCI Choir is going to Italy (Bucca)

Teacher Kristi Legge is taking a dance group from GS Lakie to Hollywood.

The board proposed having a parent on the advisory council.

The division is piloting having vape detectors at 4 schools.

Board proposed to go to Medicine Hat to see play & learn program - the intention behind this is to help Kindergarten parents to get kids to & from school. In Medicine Hat, they have childcare before & after school. Lethbridge will be exploring partnerships for kindergarten & childcare. (K is not mandatory, enrollment is down across the division for kindergarten - many factors/reasons possibly).

Division Highlights:

Truth & Reconciliation events

Terry Fox events.

Boundary Alignment night is coming up. Affects the west side more at this time (due to new school), but they appreciate feedback from every side of the city.

8. School Report (Andy Tyslau):

Grade 2, 3 & 5 teachers have done A LOT of government assessments, and then quick turn around into report card time.

-Assessments include LeNS & Castle; Numeracy Alberta Ed.

Fountas & Pinnell can be discussed at interviews

Grade 4 & 5 - if identified as "at risk" in spring, then ax'd this fall, but not ALL students.

Grade 2 & 3 - All completed testing.

Grade 1 - in January, will do Fountas & Pinnell

October 25: Parent/Teacher Interviews; in person or on Teams.

Also Oct. 25 - data collection and what to do regarding all this testing (next steps).

October 31: 9:45 a.m. Halloween Parade. Parents can come in and watch if you would like.

Nov. 9 - Remembrance Day Assembly
Nov. 10 - Non operational Day
Nov. 13 - Division wide PD Day

Handbells are up and running - they have requested team shirts like sports team.
Jr. Choir will be starting soon.
Successful Terry Fox walk in September; it was a warm day and they raised approximately \$200.

Book fair is next week. Preview is this week and then sale next week. Open during interviews.

Andy is finalizing school fundraising. He will share more when finalized.

Today was first Farm to Table; 40lbs of potatoes from Vauxhall.
Last week; prepped fries & chips, then today they cooked and served them.
Will be doing follow up survey to see if students liked what they ate.

9. Teacher Report (Melissa Herbst)

Teacher professional learning.

Focus = new curriculum.

K-3 = science

4-6 = literacy.

Lots of time looking at resources and ideas for how to make it fun, critical, engaging, etc.

The science curriculum is very open ended. Organization is that each has a unit on physics, chemistry, biology, earth sciences and that each year it would be growing.

Math; How to build foundations. "Fact Fluency" - a lot of stuff to cover and working to figure out how it flows through the grades.

When you shift a curriculum, there are sometimes gaps when you are in say grade 2 or higher, because you didn't get the first foundations that the new information/curriculum you are supposed to be learning was built upon. Hard to make sure every grade gets what they need for that grade level, but also go back and teach those foundations they missed out on.

10. District School Council Report (Jamie Wahlburger)

Many people attended the first meeting.

Shelley Roust is the chair again.

Any are welcome to come to community engagement meetings.

Jamie can get you put on a list to attend meetings if interested (just let her know).

School calendar committee; If you have feedback regarding the school calendar, you can share your feedback. Caylee Low from our school is on this committee.

Question asked: Do we think it is valuable to be part of ASCA?

If we are a member, the chair of parent council gets a login for website and access to all their documents, etc.

School Council engagement grant = \$500, +\$250 for parent learning.

Next parent learning session - What ASCA is.

Mike Nightingale is new Superintendent and he discussed importance of authentic relationships, individualized learning, culture of care and culture of empathy.

***Digital Wellness Parent Evening November 15, 7:00 p.m. @ the Yates. There will be panel including member of police, psychologist, parents and middle school admin. Ability for parents to ask questions to the panel regarding digital wellness.

\$300 000 Nutrition grant - wellness report.

Requested superintendent research the public forum processes. Currently there is rule that you may speak for a maximum of 5 minutes, with a total of 15 minutes max total for public to speak (therefore max of 3 people to speak).

Every month the Board has 2-3 Trustees available for feedback, visits, etc. See the division website for more details.

Parent Idea: appoint staff appreciation person in each council.

The School District Council meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting (Can attend via Teams)

11. Treasurer Report (treasurer position open)

Jenn Giles willing to fill treasurer position. She was unable to attend tonight.

June Closing Balance = \$7873.25 (did not include outstanding invoices)

****September/October balance \$6544.00 (all invoices paid)**

12. Committee Report

12.1 - Hot Lunch (Jennie Low): Taco Time; canceled due to e Coli. Bit of a hassle because Angela had to go through and refund all purchases. Options this year:

Taco Del Mar

A & W

Hotdogs & Booster Juice

Little Caesars

Tim Hortons

Subway

Not doing sides/juice boxes this year.

Volunteer sign up online will be available soon.

13. Old Business

13.1 Vice Chair & Treasurer Positions:

Treasurer = Jenn Giles

Vice Chair = Paige Olson

13.2 Bike Racks (Andy Tyslau):

Confirmed they can install on existing asphalt (need to be mindful of possible portables down the line for placement of bike racks - would be closer to grade 5 doors)

Timeline would be hopeful for spring/summer.

Tabled for next meeting; Andy to follow up for confirmation on cost with different options.

13.3 ASCA Grant Ideas:

Kaylee Low (Intentional with Tech). Kaylee is available Nov. 8. It would be \$300; 1 hour presentation approx with 30 minutes for questions.

Discussion regarding whether timing is appropriate given the November 15 Digital Wellness Evening put on by Division with no cost to our council/school. Concerns regarding whether it was doubling up with back to back weeks - would people attend both?

Genny shared maybe it can be used to promote the digital wellness division night

Caylee Low shared info on Digital Wellness - The 2 person team are going primarily to middle and high schools. Really good information and presenters. Question for future: Could digital wellness team come to present at Plaxton?

Becca Olson motioned to have Kaylee Low present on November 8 with cost of \$300. 2nd by Sarah Orr.

Becca will organize. Will use Nov. 8 to promote November 15 Division digital wellness.

14. New Business

14.1 Hot Lunch Vendors: See list above in 12.1

14.2 Possible Meeting change for November to accommodate Division Digital Wellness Presentation.

Jennie Low motioned to change the meeting to November 29 at 7:00 p.m. Kaitlyn Krogman 2nd.

14.3 Bylaws Review (Jan Davies)

Please peruse these on your own time.

Keep in mind our mission is learning that is enhancing our kids as a collective, not specific kids.

If there are concerns for your child; please go to their teacher first, and then to admin.

We want meetings to be productive.

14.4 Dr. Plaxton School Council Mission Statement

Please start thinking about for January meeting.

Jan shared Lakeview's parent council mission statement:

The mission of the Lakeview Elementary School Council is to fulfill the objectives that are stated in our bylaws and:

to advocate for our children's needs in the school

to facilitate communication among all stakeholders

to encourage full parental involvement and support in the governance and delivery of our children's education

to actively promote Lakeview Elementary School

Jan would like to create one together as a parent council.

15. Future Meeting Dates

Nov. 29, January 17, February (Town Hall), March 20, April 17, May 15, June 19.
7:00 meeting start time.

16. Adjournment:

Sarah Orr motioned to adjourn the meeting. Jennie Low 2nd.

Meeting adjourned 8:35 p.m.



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 Dr. Plaxton School Council Meeting Agenda

📅 Date: December 6, 2023

🕒 Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from Oct. 18, 2023
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
- XIII.** Old Business
 - a) 13.1 ASCA Parent Engagement Grant Ideas (\$200.00 remain)
 - b) 13.2 Bike Racks
- XIV.** New Business
 - a) 14.1 Intentional with Tech and Digital Wellness presentations feedback
 - b) 14.2 Town Hall
 - c) 14.3 Lethbridge School Division Policy Review 301.3 Evaluation Process for the Superintendent
- XV.** Future Meeting Dates - Jan. 17. Feb. 6 Town hall, Mar. 20, Apr. 17, May 15, Jun. 19
- XVI.** Adjournment

Dr. Plaxton Elementary School Council Meeting
Minutes - Dec. 6, 2023

1. Jan Davies called meeting to order 7:03 p.m.
2. Land Acknowledgment
3. Welcome/Introductions
Present - Jan Davies, Jaelyn Belisle, Jennifer Gordon, Jennie Low, Allison Stewart, Paige Olson, Jessica Kaupp, Andy Tyslau (Acting Principal), Lois Van Roon (Acting Vice Principal), Brooke Dykslag (Grade 4 Teacher)
4. Additions to Agenda:
- Bike racks
5. Approval of Agenda: Jennifer Gordon, 2nd - Jessica Kaupp
6. Approval of the Minutes from October 18, 2023: Jennifer Gordon, 2nd - Allison Stewart
7. Trustee Report
-Andrea Andreachuk was unable to make the meeting (as it was rescheduled from original date)

Action Item: Jamie Wahlburger to take to District School Council - if Trustees unable to attend meetings, could they send short summary/info to Chair or Principal to have shared at meeting?

8. School Report (Andy Tyslau):
 - October Professional Learning Days; Assessment morning; collating F & P and Alberta Ed assessments. Use data to tell them where they need to go based on class data.
 - ½ day: Numeracy resources and tying into new curriculum.
 - “Math Up” Lifetime License.
 - Teachers went through digital resources and manipulatives.
 - Inquiry based Topic; Science, Literacy and Numeracy starting to be implemented.

-Nov. 13; Professional Learning Division Wide - 6 sessions at Plaxton.
E.g. second step (student support workers), book club, math ax & new

curriculum, boom card learning.

-Report Cards Nov. 24; only 2 parents don't have login, however under 50% accessing report cards. There will be further discussion and brainstorming for how to get more parents to login.

\$1500 raised for Fine Arts from the Plants fundraiser.

Applied for the Community Foundation Grant. Awarded \$7500. Will be used to purchase handbells.

Volleyball season was great.

Basketball starts up right after Christmas break (Approx. January 15). Might be practice before Xmas.

Website: Philosophy → Assurance Plan 2023-24.

(Alberta Grade 4's; 6 people responded. School unable to open to all parents for response)

Would like to get more engagement - possibly at Celebration of Learning; give code etc.

"Our School Survey" could be more grades

Question: Why are interviews before report cards?

→ Andy shared that this gives teachers the opportunity to connect with parents first and have discussion, then possible support and growth before report cards. It is nice to build relationships with families outside of just report cards.

9. Teacher Report (Brooke Dykslag)

It has been very busy and rest of Dec will be too!

Winter Wonderland is December 13 6-7:30. Come and go event for students and their families. Many stations; lots of fun.

Each family (not student) bring 1 dozen treats Dec. 12 to school.

Grades 3, 4, 5 Caroling Dec. 13 in the afternoon.

K, 1, 2; Caroling St. Therese Dec. 20 in the afternoon. Parents welcome to join.

Handbells & Choir Concert Dec. 14 2:45-3:30

Publishing Party; Grade 4 (Narrative writing - read aloud) 12:00-1:00 - Parents and grandparents welcome to attend.

Grade 4; "Green team" - collect recyclables. Bring to one spot and rinse all the bins.

Theme Days for last week of school before Christmas. See info in the Buzz for details.

10. District School Council Report (Andy Tyslau)

-Jamie Wahlburger unable to attend tonight so Andy shared with the group.

-Parent Engagement meeting before; Calendar. How it is built and what is considered. (Bell times, start & end times, teacher days, instructional hours.) There were many questions asked by parents.

-ASCA membership? Still a question. We should add to our agenda.

ACTION ITEM: Jan add ASCA membership (should we continue to pay membership) to next agenda.

- Town Hall formal will be different this year.

-Policy Advisory Committee; 3 Parent & 2 Alternate District School Council addition to committee. More parents giving perspective and doesn't change voting.

The School District Council meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting (Can attend via Teams)

11. Treasurer Report (Jennie Low)

Jenn Giles not able to attend tonight.

-Jennie Low (Hot lunch committee) was able to share information regarding Hot lunch totals.

October 31; Little Caesars = \$366.02

Nov. 6; Subway = Don't have receipt yet.

Nov. 28 A & W = \$307.99

Dec. 4 Booster Juice = \$331.49

*There is one more hot lunch before Xmas.

12. Committee Report

12.1 - Hot Lunch (Jennie Low): See above for \$ totals.

Vegetarian family has shared that they would like a vegetarian option for every hot lunch. Currently not available. Everything is set for this year. Committee will review options for next year and discuss.

Volunteer sign up available. See email.

ACTION ITEM: Jan to add Running Club to January agenda.

13. Old Business

13.1 ASCA Parent Engagement Grant Ideas (\$200 remaining)

Any ideas for how to use these remaining funds? Please let Jan know.
(Cannot use for snacks/refreshments)

Parent library? Resources housed in the library?

Kason Machacek - Digital Wellness team. Get input on resources.

Add to agenda for next meeting.

ACTION ITEM: Jan to add to agenda for next meeting; Resource titles & someone in charge of purchasing.

13.2 Bike Racks (Andy Tyslau):

Andy found out from Daniel Heaton (maintenance) who confirmed they can do anywhere there is asphalt; he would not give firm # as costs fluctuate so often right now for concrete. Final cost will depend upon when installed.

-Pouring all concrete at once is much cheaper.

Quote has not come for concrete (thousands)

\$3500 for 5 bike racks.

\$700 per rack.

-Andy also confirmed that the work has to be done by division - cannot be done by parents.

-Table until spring to review at parent council.

ACTION ITEM: Jan add to March agenda to review bike rack, where funds stand and whether parent council would like to/be able to fund this & if so how many racks.

14. New Business

14.1 Intentional with Tech and Digital Wellness presentations feedback.

-Feedback; Great information.

-Panel at Digital Wellness division night was really great. (Approx 75-80 ppl attended at Yates)

-Kaylee has done a lot of research as a parent. Provided good info. Really good turn out (35-40 parents at our school)

Question: Thought it would be recorded & shared? Would be great if it could be viewed.

ACTION ITEM: Andy to check with Kason if presentation or responses could be shared.

14.2 Town Hall

-February 6, 2024

-We reviewed the questions that will be discussed at Town Hall as well as discussed format. Can find information on Division website: [Here](#)

14.3 Lethbridge School Division Policy Review 301.3 Evaluation Process for the Superintendent.

-Individuals can send feedback to Kristin Solwoniuk.

-We reviewed the document tonight as a committee.

15. Future Meeting Dates

January 17, February (Town Hall Feb. 6), March 20, April 17, May 15, June 19.
7:00 meeting start time.

16. Adjournment:

Paige Olson motioned to adjourn the meeting. Jennie Low 2nd.

Meeting adjourned 7:48 p.m.



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 Dr. Plaxton School Council Meeting Agenda

📅 Date: January 17th, 2024

🕒 Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from Dec. 6, 2023
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running club
- XIII.** Old Business
 - a) 13.1 Remaining ASCA funds 200.00 possible parent library;
 - b) 13.2 ASCA Membership – should we continue?
- XIV.** New Business
 - a) 14.1 February 6th Town Hall Volunteers
 - b) 14.2
- XV.** Future Meeting Dates - Feb. 6 Town hall, Mar. 20, Apr. 17, May 15, Jun. 19
- XVI.** Adjournment



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 Dr. Plaxton School Council Meeting Agenda

📅 Date: March 20, 2024

🕒 Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from Dec. 6, 2023
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running club
- XIII.** Old Business
 - a) 13.1 Remaining ASCA funds 200.00 possible parent library book suggestions
 - b) 13.2 ASCA Membership – officially gained access to the members only section on the ASCA website
 - c) 13.3 Plaxton Society membership update
- XIV.** New Business
 - a) 14.1 Discussion on parent-teacher communication and involvement
 - b) 14.2 2024 Alberta School Council's Association (ASCA) General Conference and AGM April 26-28
- XV.** Future Meeting Dates - Apr. 17, May 15, Jun. 19
- XVI.** Adjournment

Dr. Plaxton Elementary School Council Meeting
Minutes - March 20, 2024

1. Jan Davies called the meeting to order at 7:00 p.m.
2. Land Acknowledgment
3. Welcome/Introductions
Present - Jan Davies, Jaelyn Belisle, Heather Hoover, Jenn Giles, Jennifer Gordon, Caylee Low, Sarah Orr, Jennie Low, Brenda Entz, Andy Tyslau (Acting Principal), Lois Van Roon (Acting Vice Principal), Matt VandenDungen (Teacher & Parent)
4. Additions to Agenda:
Policy Review
5. Approval of Agenda: Caylee Low motioned, 2nd - Sarah Orr
6. Approval of the Minutes from Jan. 17, 2023: Jennifer Gordon, 2nd - Caylee Low
7. Trustee Report (Andrea Andreachuk could not attend - Andy Tyslau had update email from Andrea which he shared)
“February 2024 Board Meeting Highlights from Andrea Andreachuk
 - Calendar: Andrea moved that the Kindergarten Teachers have 2 days for Parent Teacher Interviews/Celebrations of Learning added back into the 2024-2025 Calendar. This motion passed.
 - Christine Lee reported that the ICE Scholarship Showcase is ready to go for March 20th at Chinook High School. There will be displays and prizes!
 - Work is continuing on the Boundary Review in relation to the new school opening on the westside. There will be an open house on Tuesday April 30th at G.S. Lakie for more feedback.
 - Morag Asquith reported that the Behaviour Support Team continues to move from School to School supporting needs.
 - Robbie Charlebois reported on addition staffing in the past month. 17 subs have been added to the sub list. Some teacher contracts were extended and there were additions to support staff.
 - A caretaking training manual is being developed as well.
 - Mike Nightingale reported that new curriculum in-services are happening. Wellness Nutrition Funding has increased.

- A Newcomer to Canada Guide is being developed by Carmen Carvalho and Saajan Sapkota at Aakaipookaiksi Education Centre.
- Schools highlighted this month were Lakeview where outdoor learning and collaboraiton for a Vibrant Community are key and Paterson where 70 students had just taken part in their Brothers Grimm production and one of their Grade 8 students Gracia Apsassin - Flamont - First Rider has been named the 2023-24 Junior Siksikaitsitapi Princess for the Province of Alberta. Gracia is an accomplished jingle dancer, singer and speaker.
- We were so happy with the turnout for the Division Town Hall and thank everyone for their feedback. We thank Division Staff for all of their help in organizing this important event. Katie Guccione did a beautiful job of displaying the wonderful student art work which really added to the event.
- Andrea was very happy to have the Grade Five student voice at the event and enjoyed talking with former Kindergarten Students who added some really great ideas!
- We very much reflected on the Town Hall Feedback when we were at our Board Retreat during which we worked on the Division Assurance Plan.
- So sorry I couldn't be there for your School Council Meeting! I was so happy to visit your school on Valentine's Day! Your students and staff are all so wonderful! Thanks for all you do!"

8. School Report (Andy Tyslau):

- Wrapped up basketball; great participation. Proud of sportsmanship of the Plaxton kids. Very gracious & conscientious of who they were playing.
- Pink Shirt Day in February - was great; focus on being kind; being a good friend.
- March: Mars Month; also lots of clubs up and running including; Animation club, 3D think club, Sign club, craft club
- Budge & Staffing: Delay in updates due to not knowing what budget is yet from the government. Admin teams are eager to get planning throughout division.
- Registration for returning students started this week.
- Kindergarten registration opened in February.
- New registrations being accepted (see website [here](#).)
- On Monday (March 25) families will receive an email from Andy regarding Student profile. This is an opportunity to share what type of learner your child is - what personality type you think would work well for your child in a teacher, or peer interactions that may be positive/negative. NOT specific teacher requests.

- In February: Fountas & Pinnell assessments (In grades 1-5 - division wide) - these help plan for the remainder of the year, and look at growth from previous assessment. These assessments also allow teachers/school to see trends long term. Teachers meet with each student 1:1 to complete. Can take anywhere from 7 minutes up to 15-20 minutes per student depending on how much they have progressed.
- Grade 5 parents: Registration for Gilbert Paterson - March 22- April 11. The window is small to be able to contact office if you have questions (due to Easter break beginning March 29). Options selection is separate from registration and will occur later next month.
- Teachers thank Parent Council for pizza on evening of celebration of learning night. They had approximately 30-45 minutes to connect as a staff and really enjoyed it.

9. Teacher Report (Matt VandenDungen)

- Teacher Professional Learning: January (Literacy)
 - : abundant resources from school.
 - : grade 4 focused on book clubs and how to use for new curriculum outcomes.
 - : different grade levels looking at different resources.
- March (Numeracy)
 - : look at resources and what the school/division have (did inventory) & draw connections between new curriculum and these resources.
 - : Deep dive into the resources - what, how & when will we use them.
- April 8 Professional Learning:
 - : ½ day Division Collaborative time. (Committees were selected in Sept)
 - : Matt = Numeracy Committee (Specifically MathUP Resources)
 - : Which topics need to be pulled from other places.
- Grade 4 Team: Foyer project - Celebration of Learning. (3rd year doing it)
 - : Simple Machines (levers, gears, pulleys, wheels & rollers); Carnival ride theme
 - : Start with draft → hands on learning → apply new learning to ride → 8 hours of building time for the projects that were displayed.
 - : Unfortunately; this is no longer part of the grade 4 curriculum so this was the last hurrah for this project.
- Project: Matt & Brandon Morrison:
 - : ½ time release time for project - working with Erin Hurkett.

- : Resource - Continuum for Opinion Writing.
- : Collect writing samples from across the division.
- : Look at earliest form → excellent example (grade 5)
- : Use exemplars to develop descriptors to then assess students.
- : Resource like this helps to have concrete example of what is meant by the skills needed for that type of writing.

10. District School Council Report (Andy Tyslau)

-Jamie Wahlburger unable to attend tonight so Andy shared with the group.

- ICE Scholarships
- Town Hall
- No budget/planning yet.
- Genny Steed; shared update on ARAO - development of committee and roles/progress: Remove barriers and address bias. (2018 = request for committee, 2021= committee created, 2023 = June - Policy in place.
- > 160 policies as a board - this is too many policies. Bringing in outside organization to audit/review.
- Learning session - feedback on report card & timing of report card (stems from shift in curriculum that report card does not reflect new curriculum.) Questions about comments, personal growth and how best to scale. There will be parent feedback/input
- School cash; some issues w/ timing on payments, etc. Is there another option?
- SPEND SCHOOL COUNCIL GRANT \$\$\$!
- Parent Education: Jessie went over how to access report cards on powerschool.

The School District Council meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting (Can attend via Teams)

11. Treasurer Report (Jenn Giles)

- Closing balance: \$9637.79

12. Committee Report

12.1 - Hot Lunch (Jennie Low): Overall going well.

- : Subway January 15 = \$239.25
- : Tim Hortons January 30 = \$236.82
- : Taco Del Mar Feb. 15 = \$204.23
- : Little Caesars Feb. 27 = \$338.25

: Booster Juice March 11 = \$397.51

12.2 - Running Club (Jennie Low):

: Has started - Tues, Weds, Friday mornings 8:15

: Carter (Lois' son) is great! He is doing stretches and giving them great/relatable names for kids.

: Many kids and parents attending. More than last year.

Approximately 75ish kids/families/teachers.

: Question about whether pinnies from the school could be used for marathon so that all the students from Plaxton would look the same. Andy to look into options.

: School shirts are available to purchase (but not all same colour.)

13. Old Business

13.1 Remaining ASCA funds (\$200 remaining):

- Jenn Giles shared titles on literacy, autism, executive functioning for potential parent library:

: Sometimes Reading is Hard - Dr. Robbin Gibb

: Uniquely Human - Dr. Barry Prizant

: Explosive Child - Dr. Ross Greene

: Smart but Scattered - Peg Dawson (also some other titles by Peg Dawson - Smart But Stuck)

: Building Better Brains - author?

- Discussion over where these parent library titles could be housed/checked out. (Likely checked out through Libby in library or Angela in office; could be housed on shelf in main hallway to foyer by Mamta's office).
- Jenn Gordon motioned that Jenn Giles can spend \$200 on parent library books (and decide which books) Vote: Passed.

13.2 ASCA Membership - gained access to members only website section.

- If you would like to see Members only section, please email Jan at: plaxtonschoolcouncil@gmail.com

13.3 Plaxton Society membership update (Maria Lindsay unable to attend, so Jaelyn Belisle shared update).

- We are officially a Society!

- Many questions including: Need a bank for Society - any suggestions, you can email Jaelyn (jaelyn.belisle@gmail.com) Can we become a charity/charitable organization so that we can provide tax receipts.
- Would like to try and do one fundraiser this year before end of school year.
- **First official meeting following April 17 Parent Council meeting.**

14. New Business

14.1 Discussion on parent-teacher communication and involvement (Andy)

- : Exploring as a staff - want to communicate more with parents.
- : Balance of interviews (1:1 convos) & Celebration of learning.
- : Is there a different way to do it? To do both?
- : Open house idea? What could it look like?
- : Caylee - parents want to be involved.
- : Heather - increased sense of community; kids more excited to come.
- : Jaelyn - opportunity to SEE what kids are learning, versus just get the kids version/explanation.
- : Jen G - Parent teacher interviews are not all created the same.
 - Writers workshops - seeing the kids actual work (publishing party)
- : If meeting with parents - is there need for lengthy comments on the report cards.
- : Matt - Report cards take a lot of time, and they are worth it if they are meaningful. What are the important parts? As a teacher - want to focus on the most meaningful ways to communicate with families whatever that may be.
- : @ April 17 meeting - Andy can hopefully provide direction based on survey/feedback.
- : Caylee - Powerschool report cards → lots of good #s but less and less comments/personalized information.
- : Teachers/schools have a legal obligation to provide parents with report cards/share learning.

14.2 Alberta School Council's Association (ASCA) General Conference & AGM April 26-28.

- : Does anyone want to go? Reach out to Jan if you want to attend.
- : If no one going - \$ could potentially be transferred to other school in division to support/supplement their attendance.

14.3 Policy Review

: School based Decision making policy # 600.2

: School year calendar policy # 601.2.1

: Can provide feedback on link on webpage ([Policy Feedback](#))

15. Future Meeting Dates:

April 17, May 15, June 19.

7:00 meeting start time.

16. Adjournment:

Heather Hoover motioned to adjourn the meeting. Sarah Orr 2nd.

Jan Davies adjourned the meeting at 8:08 p.m.



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 Dr. Plaxton School Council Meeting Agenda

📅 Date: April 17, 2024

🕒 Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from Mar 20 meeting
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running club
- XIII.** Old Business
 - a) 13.1 Plaxton Society membership update
 - b) 13.2
- XIV.** New Business
 - a) 14.1 Teacher Appreciation Week
 - b) 14.2
- XV.** Future Meeting Dates - May 15, Jun. 19
- XVI.** Adjournment

Dr. Plaxton Elementary School Council Meeting

Minutes - January 17, 2024

1. Call to order at 7:01
2. Present - Jan Davies, Maria Lindsey, Jenn Giles, Jess Kaupp, Heather Hoover, Jennifer Gordon, Cali, Andrea A, Andy, Jamie Walburger
3. Additions to the agenda
 - a. Picture day volunteers
4. Approval of the minutes
 - a. Jenn G and Jess Kaupp
5. Trustee Report – Andrea Andreachuk
 - a. Christine Lee reported on design stage for Galbraith modernization
 - b. School boundary meeting 30th
 - c. New Modular’s for Coalbanks
 - d. Gary Station development update
 - e. ICE scholarships March 20th, very successful night. Project displays in the hallways from lots of schools and kids
 - f. Morag report updating on wellness grants
 - g. 10 programs for EEP next year; interest in the Kinder Care program for next year
 - h. HR Report - 70 honourees for the Spirit of 51 event
 - i. LCI mix team won Alberta Championship!
 - j. May 21st Indigenous Grad at LCI, the following week are the Middle School Indigenous Awards
 - k. Edwin Parr nominee — Mahaliah Peddle (GPMS)
 - l. Presentation from Jesse re: AI, reading coach
 - m. Community Conversations at Petals and Paws April 22 at 6-7

6. School Report – Andy Tyslau

- a. PSIII student teachers finishing this week – BIG thanks to them! Matt Chamerooy (Gr5), Anika Huvenaars (Gr4), Mark Bergheim (Gr3), Cassandra Cleverly (Gr2) and Cayley Allen (Gr1).
- b. Budget and staffing update – budget was released to divisions March 28th, and therefore central office continues to comb through and examine how to maximize the dollars allocated. “Not the worst budget, but not what we had hoped for”
- c. Reminder that student profile forms can be completed by the end of the month. See the link in the Buzz!
- d. Alberta Education Numeracy and Literacy screeners will be happening by the end of the year. These are the same assessments done at the start of the year and will support our data collection and understanding of student growth and progress.
- e. Moving into the spring and into next year, we will be sharing information around new policies and procedures around e-scooters and e-bikes. This has been prompted by our insurance company and also questions raised at the secondary level. Information and guidelines will be shared, with opportunity for feedback, at May school council for implementation for September.
- f. Round dance for Earth Day scheduled for April 26th.
- g. Fine Arts residency dates for last week of May with Friday performances.
- h. May 24th – GPMS Band will be performing here from 9-1015
- i. Education Week celebrations this week at school!

7. Teacher Report – Cali McCorriston

- a. Shared experience as the indigenous rep at Blackfoot Crossing PL and Fall PL session (Learning from the Horse)
- b. Connected the learning to the land based learning in grade 3 and connections to self, land and place
- c. Gr3 won an international contest this week with Snow Pal Creations. \$500 gift card to MEC!

8. DSC Report - none

9. Treasurer Report

- a. \$9637.79 opening balance, closing \$9752.44
- b. Books purchased (169.00)
 - i. Smart but Scattered, Scattered Minds, Explosive Child, Good Inside, Uniquely Human, Hold Onto Your Kids, Glow Kids.

10. Committee Reports - no update

11. Old Business

- a. Society update — we are ready to run!! AGM next meeting

12. New Business

- a. Teacher Appreciation Week — this week.
 - i. Add to September agenda for planning to the year
- b. Looking for volunteers for picture day
 - i. Jan Davis!

13. Adjournment - motioned by Heather @ 8:00, second by Jamie



DR. PLAXTON
ELEMENTARY SCHOOL



Dr. Plaxton School Council Meeting Agenda



Date: May 15, 2024



Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from April 17 meeting
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running club
- XIII.** Old Business
 - a) 13.1 Bike rack
 - b) 13.2 Parent Library update (ASCA grant)
- XIV.** New Business
 - a) 14.1 Parent Communication and Conferences 2024/25
 - b) 14.2 Handbook update re: e-scooters and e-bikes
 - c) Division I field trip request
 - d) Music - Handbells
- XV.** Future Meeting Dates – June 19, September 18 (AGM)?
- XVI.** Adjournment

Dr. Plaxton Elementary School Council Meeting
Minutes - May 15, 2024

1. Jan Davies called the meeting to order at 7:02 p.m.
2. Land Acknowledgment
3. Welcome/Introductions
Present - Jan Davies, Jaelyn Belisle, Heather Hoover, Maria Lindsay, Jennifer Gordon, Caylee Low, Jennie Low, Brenda Entz, Jen McKay, Jessica Kaupp, Paige Olsen, Allison Stewart, Andy Tyslau (Principal), Lois Van Roon (Vice Principal), Tom Scott (Learning Support Teacher)
4. Additions to Agenda:
N/A
5. Approval of Agenda: Caylee Low motioned, 2nd - Jessica Kaupp
6. Approval of the Minutes from Jan. 17, 2023: Jennifer Gordon, 2nd - Maria Lindsay
7. Trustee Report (Andrea Andreachuk could not attend -did not send update)
8. School Report (Andy Tyslau):
 - Staffing update: 2 available positions (Grade 2 & Grade 3 teachers). Also working through support staff needs for each grade. By the end of May, hope to know staff for 2024-25 school year.
 - May 20; begin Grades 1-3 numeracy & literacy assessments (at risk students only receive this assessment). *If you want to know results, you can connect with your child's teacher.
 - : Teachers have not let parents know if their child is being assessed. Andy will give teachers feedback that this info would be valuable.
 - Guest speakers in Fine Arts classes this month:
 - : guest ringer for handbells
 - : drawing - local artist
 - : Fine Arts residency - New West; last week of May. Showcase last Friday in May. Parents are welcome to come and watch.
 - Registration for returning students - please complete this if you have not Already!
 - Welcome to Kindergarten = June 13

- Grade 5 Farewell - Date TBD.

9. Teacher Report (Tom Scott)

- Learning Support Teacher role
 - : support students, parents and teacher navigate the school experience. This can look many different ways; literacy groups, in class supports, organize meetings for more complete students. Tom also support teachers in release time so they can meet (Andy and Lois also support this release time) Tom is mostly in the gym.
 - : Explained some of the games he teaches/plays in the gym. E.g. “Elemental” level 1-5. Scaffolding - one step at a time, adding layers/complexities when the students/class is ready.
 - : Looking at building executive functioning into the lessons.

10. District School Council Report (Andy Tyslau)

- Jamie Wahlburger unable to attend tonight; she was unable to attend most recent district school council meeting, she emailed for minutes but did not receive by this meeting time. Andy shared what he knew.

- Parent Info: Q & A for ARAO policy (how committee formed; how policy was formed by committee; feedback good/bad; many voices heard & very open & productive conversation.
- Minutes for school council: Will be organized on website differently - previous years - one button, then sequential. Current year - each month available. 7 year rotation.
- Budget feedback welcome. You can fill out survey [here](#)
- May 21 Budget presentation - can attend or stream online. Find info [here](#)
- ASCA Conference: 1 member from Lethbridge school division attended. 13 hours in 1 day - reported it was long but good. Said everyone should go once.
- Budget = status quo basically. Transportation funding has not increased however the # of students qualifying has expanded hugely. Waiting to hear how this will be funded.

The School District Council meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting (Can attend via Teams)

11. Treasurer Report (Jenn Giles unable to attend - provided info to Jaelyn)

- Opening Balance: \$9572.44

- Income (hot lunch) \$605.40
- Expenses (pizza for p/t interviews) \$350
- Closing balance: \$10007.84

12. Committee Report

12.1 - Hot Lunch (Jennie Low): Doing well. Lots of volunteers.

: Little Caesars April 30 = \$345.01

: Taco Del Mar May 13 = \$260.39

12.2 - Running Club (Jennie Low):

: Going well - it's warm now!

: Approximately 100 signed up.

: Last one is coming up soon - May 28.

- Tim Horton's donating 100 donuts.

- Caylee Low doing sour soother medals (like last year).

- Juice boxes

- Streamers

: Carter (Lois' son) has been awesome!

: For Little Souls race: School shirts are available to purchase (but not all same colour.)

13. Old Business

13.1 Bike Rack

: Andy spoke to Daniel from maintenance (April 30). Costs have increased. \$10 000 for 4 racks & concrete to do it. At least \$2800 for the racks and at least \$5000 for concrete work.

: There is room to park bikes in front of the school. (Discussion that encouraging their kids to park in front and walk to their school door is better option than that much \$ for more racks by playground.)

: ACTION ITEM: Heather Hoover to look into whether there are any grants available to fund bike racks since they would technically be on city property. Lethbridge Healthy Living? Community Activity grant? University Partnership?

: ACTION ITEM: Tabled until June agenda.

13.2 Parent Library Update (ASCA grant):

- Where will books be housed? In room behind moss wall behind where Mrs. Manderville sits in the office. Bottom shelf.

- On website: parent library in the parent council page of website. Check it out [here](#).

- Will not have official “sign out” process. If you are interested in checking out a book - stop by the office.

14. New Business

14.1 Parent Communication & Conferences 2024-25

: Andy & Lois shared preliminary draft documents outlining changes. Lots of discussion, and not all captured here.

: This is in response to the ongoing question/quest “How to meaningfully engage families in the learning progress and growth of their children through the school year”

: Based on data - only approximately 50% of report cards are being opened/read.

: Report card comments take MANY hours (sometimes 30+ hours)

: “The Hive Handbook” (Pilot)

: Combination of “hive nights” and parent teacher conferences and true Celebration of learning.

: In new system - there will be no comments on report cards Term 1 or 2 Because teacher will have touched base at hive nights and conferences.

: Hive nights would be optional, but hope that most families would come.

: Hosting these different days of week and times of day because they want Every family to have the opportunity to attend.

: Following direction of Dr. Gerald Probe school (west Lethbridge).

: Continuums - hoping to be very visual, with common language, “golden thread” See where your child was, where they go next - comparison for average students for that grade.

: Open to feedback and will review in 1 year.

: Division report card template is also changing/being updated - will be more specific.

:Traffic flow considerations still being worked out (e.g. encourage last names A-L first hour if possible and M-Z second hour; then switch for next hive night)

:Some comments/concerns shared including: will there be accountability for teachers to communicate with parents, not just when things are going well?

: Written comments = better memory for the areas need to focus on compared to hearing in discussion.

: Some parents like reading comments from teachers to their child. Very positive experience

: Discussion & Questions - Andy hopes to send out "Hive Handbook" first Week of June. Lots of room for feedback, tweaking

14.2 Handbook update re: e-scooters and e-bikes

: Updated and added information from Insurer.

: Parents must provide informed consent that they acknowledge that their child can operate these to and from school.

: Can find handbook [here](#). (Update for 2024-25 school year)

14.3 Division 1 Field Trip Request

: Kristy Walker requested \$250 for Movie Mill field trip for K-2 for snack packs for the kids.

: Jen Gordon motioned to spend \$250 for Div. 1 field trip. 2nd Caylee Low.

Voted: Passed.

14.4 Music - Handbells

: Sarah Harmon would like to purchase a 3rd Octave of Handbells.

Handbells have been very popular.

: Received \$7000 grant to put towards purchase (approximately \$14000 total cost.)

: Requesting additional financial support from parent council. Mrs. Harmon did not specify amount. Discussion - approximately \$5000?

: Fundraising again this fall for this (poinsettias) which raised approx \$2500 last year.

: ACTION ITEM: Tabled to June (add to June agenda).

15. Future Meeting Dates:

June 19, September 18 (AGM)?

7:00 meeting start time.

16. Adjournment:

Jen Gordon motioned to adjourn the meeting. Heather Hoover 2nd.

Jan Davies adjourned the meeting at 8:31 p.m.



DR. PLAXTON
ELEMENTARY SCHOOL



Dr. Plaxton School Council Meeting Agenda



Date: June 19, 2024



Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from April 17 meeting
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running club
- XIII.** Old Business
 - a) 13.1 Bike rack
 - b) 13.2 Handbells
- XIV.** New Business
 - a) 14.1 Update on teaching teams
 - b) 14.2 Update on bell schedule
 - c) 14.3 Assurance plan review
 - d) 14.4 School pictures fall/spring
- XV.** Future Meeting Dates – June 19, September 18 (AGM)
- XVI.** Adjournment

Dr. Plaxton Elementary School Council Meeting
Minutes - June 19, 2024

1. Jan Davies called the meeting to order at 7:03 p.m.
2. Land Acknowledgment
3. Welcome/Introductions
Present - Jan Davies, Jenn Giles, Jaelyn Belisle, Maria Lindsay, Brenda Entz, Jen McKay, Jessica Kaupp, Brianne Hutchinson, Andy Tyslau (Principal), Andrea Andreachuk (Trustee)
4. Additions to Agenda:
:Kona Ice - Parent council donation to cover cost.
5. Approval of Agenda: Maria Lindsay motioned, 2nd - Jen McKay
6. Approval of the Minutes from May 15, 2024: Brenda Entz motioned, 2nd - Maria Lindsay
7. Trustee Report (Andrea Andreachuk):

Update from May 28 board meeting -

Christine Lee - Report: Coalbanks school coming along (name of school was voted on: West Coulee Station)

-Daniel Heaton: accessibility in buildings, lots of work (e.g. LCI/elevator)

E-Sports event - huge success; well attended. Large screens. It was an opportunity to participate in a team sport for kids who sometimes would not have the chance to do so.

Boundary committee report; focused on west side mostly, want it to be right with new school opening.

Morag - Report: Teacher from Spain coming to division.

Kindercare Pilot program: Nicholas Sheran, Senator Buchanan. There will be cost for care; waiver/subsidy details are in the works still. Children will attend half day kindergarten program, half day child care in same location. Following Medicine Hat model.

Indigenous Graduation; high attendance

Report Card Committee - Erin Hurkett (Working with parents and staff to re-vamp report card format/process)

Robbie Charlebois shared that Mahaliah Peddle was the Lethbridge School Division Edwin Parr nominee; although she did not win, they had a lovely evening/celebration in Taber with other divisions/nominees.

23 teachers have resigned → 17 of those retired.

ASEBP has many support opportunities

Mike Nightingale report: Welcome to kindergartens have been happening across the division.

New Curriculum in social studies - can pilot, but don't have to.

3 schools highlighted: Wilson Middle School (Buffalo camp) Coalbanks (literacy and numeracy focus), Senator Buchanan (Circle of courage)

Trustees will be moving to different schools next year. Plaxton will have Christine Light and Mike Nightingale.

Travel Clubs approved: LCI band (NY city, perform at Carnegie Hall), LCI Social Studies (Normandy, Amsterdam, London, etc.), Winston Churchill (Rugby trip to Ireland).

Spanish bilingual program - as these students and this program gets older; LCI needs to be prepared to support these bilingual students.

Andrea also shared that their school board has a great relationship with ATA.

8. School Report (Andy Tyslau):

Sports Day - June 20; 18 stations, 1 of which is Kona Ice.

Parent volunteers - THANK-YOU!

Grade 5 Farewell - June 21; 9:45 a.m. - gym opens at 9:30

Welcome to Kindergarten was on June 18 (rescheduled date). All but 4 families attended.

Next year: 1 kindergarten teacher; 2 classes.

Alberta Ed. Cell phone policy; based on lots of input from parents. At this time, don't know what it looks like exactly in Lethbridge School Division yet.

Report Cards - June 26, 10:00 a.m.

*Any questions - Angela will be in the office Weds (26) - Friday (28)

June 26 = Last day of classes; 11:30 dismissal for students.

Office re-opens August 21 if you have questions about registration.
Information on class assignments available = August 28. Enrollments will be done when they return August 21.

Staggered entry in the fall like previous few years.

Tuesday: attend if last name is A-K

Wednesday: attend if last name is L-Z

Thursday/Friday: all children attend.

*Kindergarten looks a little different; groups of 6 at a time throughout the week for half days. Families will be notified of their child's date to attend.

** On 1st day, if needed, parents can bring their child in to get settled. If possible, best to say goodbye at the door, but teachers/staff understand first day can be difficult for some students, so do what works best for your child.

Thank-you to school council; and chair, etc. for being supportive group and providing input/feedback.

9. Teacher Report

- no official report provided. See above for school happenings!

10. District School Council Report (Andy Tyslau)

- Fundraising delay: Strongly discouraging parents paying vendors & getting reimbursed, for various reasons. There will be more information/work on this in September.
 - E.g. parent paying hot lunch vendor and getting reimbursed.
- Any policy feedback; please email trustees.
- ASCA - signed up for this year. In September; review for 2024-25 (ADD TO SEPT AGENDA)

- [Assurance Plan](#) - can review on your own time.
- Important highlight: Priorities for:
 - Local & Societal Context
 - Governance
 - Student Growth & Achievements
 - Teaching & Leading
 - Learning Supports

Move to where report card mirrors the outcomes of the curriculum - some schools to pilot new report cards in the fall. Not sure which schools yet.

learnalberta.ca = great resources for parents.

The School District Council meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting (Can attend via Teams)

11. Treasurer Report (Jenn Giles unable to attend - provided info to Jaelyn)
- Opening Balance: \$10 007.84
 - Closing balance: \$12 670.12
 - ***Subway April 15, A & W June 18 not paid at this time, therefore not reflected in total.

12. Committee Report (No representatives attended; Andy shared)

12.1 - Hot Lunch: Doing well.

12.2 - Running Club:

- : Had their last day, and it was very fun.
- : Some students from Plaxton ran the Little Souls marathon as well.
- : Very successful and fun year for running club.

13. Old Business

13.1 Bike Rack

: reviewed previous information on costs. Discussed options.

- Maria Lindsay motioned to spend \$10 000 on bike racks, Jen McKay

2nd.

-Vote = 0. Unanimously opposed.

-Discussed that students can park at the front of the building where there are lots of bike racks, and walk to their door.

13.2 Handbells

- Andy shared written request from Sarah Harmon (Fine Arts teacher) with parent council. Request of \$5000 from parent council.
- Discussed that even if these were purchased in September, they would not arrive until at least January - February.
- Handbells are very popular with the students; but only certain grades are currently able to use them (grades 4-5; with focus mostly in grade 4)
- Discussion: Performances would make it more enticing for parents to spend \$\$ on handbells. It would be beneficial to have some handbells productions/performance not during the work day. May be beneficial to shorten the duration of practice times.
- Handbells would be part of Spring Gala every other year, November 11 & holiday performances. Andy shared they could look into having a variety of performance times.
- Depending on #s, could possibly open up opportunities to grade 3 students.
- Discussion: Contribute \$5000 - possibly less? Fundraising for other amount? How much? Wait and see how much they fundraise then make the decision?
- Brenda Entz motioned to provide \$5000 towards handbells. Brianne Hutchinson 2nd.
 - Amended motion to contribute \$1000 with option to increase/provide further funds in 2024-25 school year.
 - Vote: Unanimously approved. O opposed.

14. New Business

14.1 Teaching Teams

: In grade 4 there are a number of students moving out of the school; therefore the teaching teams are impacted. This is a late change, due to movement.

: Now: Two grade 4 classes (24 per class)

Three grade 3 classes (19 per class)

Other grades to continue with teaching teams as planned.

14.2 Bell Schedule

: Andy shared that when the school opened, the bell times were 8:10-3:10 which the staff and families loved. Then moved to 8:40-3:50 due to bussing, and this change has not been loved. After reviewing hours etc., they were able to make slight change:

: New bell times = 8:40 - 3:45.

14.3 Assurance Plan Review:

:Andy shared printed version of Plaxton's Assurance Plan.

: Staff & parents to review. If you have feedback, questions or comments, please contact Andy.

:School Domain: Andy & Lois chose knowing this will be an area to evaluate. Gaps in staff? Where do we start?

14.4 School pictures fall/spring (Jan Davies)

: Discussion about how current school photo provider is not necessarily taking time to "fix hair", make sure kids don't have stuff on their face, etc. Some families not super impressed with outcome of photos, or quality of photos.

: Another company that does photos: Mountain West Studios

: Some other schools are doing different things (not necessarily using LifeTouch)

: There is an opportunity for fundraising with this other photo studio as well.

: Option to come to school in evening (maybe coordinate with Hive Night?) and take family photos for those interested. (This can be tied to fundraising opportunity).

ACTION ITEM: Andy to look into Mountain West Studios as option for fall/spring photos.

14.5 Kona Ice:

Maria Lindsay motions to contribute \$800 for Kona Ice for Sports Day tomorrow. Jessica Kaupp 2nd.

Vote: Unanimously supported. 0 opposed.

15. Future Meeting Dates:

September 18 (AGM)?

7:00 meeting start time. **May review start time, in consideration of Fundraising Society meetings taking place following council meetings.

16. Adjournment:

Jessica Kaupp motioned to adjourn the meeting. Brenda Entz 2nd.

Jan Davies adjourned the meeting at 8:33 p.m.