



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 **Dr. Plaxton School Council Meeting Agenda**

📅 **Date:** September 18, 2024

🕒 **Time:** 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from June 2024
- VII.** Trustee Report
- VIII.** School Report
- IX.** District School Council Report
- X.** Treasurer Report
- XI.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running Club
- XII.** Old Business
 - a) 13.1 ASCA Membership 24/25
 - b) 13.2
- XIII.** New Business
 - a) 14.1 Updated cell phone policy
 - b) 14.2 Hive Night #1
 - c) 14.3 Report card pilot for grade 2
- XIV.** Future Meeting Dates - Oct. 16, Nov. 20, Jan. 15, Feb. Town hall, Mar. 19, Apr. 16, May 21, Jun. 18
- XV.** Adjournment

Dr. Plaxton Elementary School Council Meeting
Minutes - September 18, 2024

1. Jan Davies called the meeting to order at 7:03 p.m.
2. Land Acknowledgment
3. Welcome/Introductions
Present - Jan Davies, Jaelyn Belisle, Maria Lindsay, Jen McKay, Andy Tyslau (Principal), Jette Allen, Mishelle Wehbe, Carmen Gfrerer, Kaitlyn Krogman, Caylee Low, Jennifer Gordon, Allison Stewart, Nola Haynes, Mitchell Harris, Jennie Low, Becca Olson, Paige Olson, Jessica Kaupp, Brooke Oviatt, Sarah Orr
4. Additions to Agenda:
:Mountainview photos for families (Andy)
5. Approval of Agenda: Caylee Low motioned, 2nd - Jennie Low
6. Approval of the Minutes from June 2024: Jennifer Gordon motioned, 2nd - Mishelle Wehbe
7. Trustee Report (Christine Light): Not present. No update provided.
8. School Report (Andy Tyslau):
K - 3 Mandatory assessments have already started. Need to report in by next Friday September 27. If you would like to see them - Andy would be happy to show them with you.
1-3 Sept, K-3 January, 1-3 June

F & P not happening in grades 1-2 because of these assessments. Grades 3-5 will be doing F & P to get benchmarks, so only grade 3 will be participating in both types of assessment.

Some assessment dollars from division for substitute teachers; but does not cover all assessment time.

Hive night in November you can discuss with your child's teacher if you would like to review this.

Terry Fox Walk this Friday: Grades 1-2 =9:30 3,4,5 10:45
October 9, 10 = school picture day.

Sept. 30 - no school. National truth and reconciliation day.

Hive night Sept. 17: Thank-you for all those who attended. A lot of families in and out of the buildings in those two hours!! Next Hive night will look a lot different as there will be a lot more evidence based learning to review etc. More information will come out before this date.

Year 2 Farm to Table grant moving forward (government dollars).
Last year the grade 5s did a lot of learning through this program including making chips from fries, pickling, roasting seeds, etc.
Will be trying to find some new ideas this year.
Focus on getting veggies into their diet.

9. District School Council Report

- Would be good to have a rep from our school council to attend district school council.
- Can attend on Teams (virtual) do not have to attend in person.
- If you are interested; reach out to Andy.
- The School District Council meet the 1st Monday of the month. 6:30 = parent learning 7:00 meeting (Can attend via Teams)

10. Treasurer Report (Jenn Giles not present at meeting.)

- Info will be provided at next meeting.

11. Committee Report (Jennie Low)

11.1 - Hot Lunch: Committee had a meeting yesterday and read to go. Will start middle of October. Two a month; looking at some changes. D'Spot and Mary Browns chicken. Trying Papa Johns instead of Little Caesars.

Question: Is there a way to incorporate Farm to Table into Hot lunch program?
Andy shared that they would like to try twice per year having the students make a lunch as their hot lunch option. Need licensed space, and the people using the space need to be licensed as well. Andy will be looking into this.

Committee wondered how Parent Council feel about a flat rate for hot lunch (approximately \$8 per hot lunch)

Discussion whether sides could be added to hot lunch (e.g. farm to table veggie sticks, fries, chips, etc.)

Question re: having classroom snacks (healthy options) rather than just having to go to the office.

School food program (we have access to this, however, historically this has not been asked for or requested). Mindful munchies program - many of the items need to be refrigerated.

Action item for next meeting: Heather Osmond-Hoover will share information on School food program.

11.2 - Running Club:

: Table to discuss in January. Add to January agenda.

12. Old Business

12.1 ASCA Membership 24/25

: If the new chairs would like to be a part of ASCA; review the website and determine if they would like to participate.

Action Item: Add to agenda for next meeting to vote on/decide.

13. New Business

13.1 - Updated cell phone policy:

In elementary - no cell phones during the school day.

This is not as large an issue at the elementary level; however still want parents to provide feedback and input.

: Discussion - positive feedback.

: There has also been changes to Microsoft teams

: Youtube is still available on school devices. Teachers must preview, and preferred to use teachertube. Teachers/staff also expected to only use cell phone for school business.

Want to model what is being expected of the students.

: Tech time - if on laptops/iPad, there is a specific purpose, not just open tech time or "free time".

: Want to be open and transparent with parents about what is being done on devices when they are being used.

: Will no longer be having "bring your own tech" day.

13.2 - Hive Night #1

Feedback from parents (Andy will be sending out a survey later on)

For multiple kids - was nice to have the same thing/expectation for each grade and not

Floor was mopped right before students and families arrived (kindergarten)

13.3 - Report card pilot for grade 2.

Brand new report card; Outcomes based report card. Paper copy will come home. Cannot be in powerschool. Specific grade level outcomes. Erin Hurkett will present what to expect at next parent council. It will look very different. Andy believes this will be much more accurate way to reflect how your student is doing.

13.4 - Mountainview Photos for families

: One offer is family photos fundraiser (approx \$30.00) this money is donated to the school.

:Discussion when it would be good to host these - feedback that some families would prefer NOT on Hive night. The company suggested April as potential timeline.

14. Future Meeting Dates:

October 16, Nov. 20, Jan. 15, Feb. Town Hall, Mar. 19, April 16, May 21, June 18

Action Item: To discuss at next meeting - 7:00 meeting start time. **May review start time, in consideration of Fundraising Society meetings taking place following council meetings.

15. Adjournment:

Sarah Orr motioned to adjourn the meeting. Heather Hoover 2nd.

Jan Davies adjourned the meeting at 8:09 p.m.



DR. PLAXTON
ELEMENTARY SCHOOL

School Council Annual General Meeting Agenda September 18, 2024

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** School Report
 - Budget Review
- V.** Election of executive officers
 - Chair
 - Vice Chair
 - Secretary
 - Treasurer
- VI.** Adjournment



DR. PLAXTON
ELEMENTARY SCHOOL

🏠 **Dr. Plaxton School Council Meeting Agenda**

📅 **Date:** October 16, 2024

🕒 **Time:** 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from June 2024
- VII.** Trustee Report
- VIII.** School Report
- IX.** District School Council Report
- X.** Treasurer Report
- XI.** Committee Report
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 - a) 13.1 Parent learning session from Erin Hurkett
 - b) 13.2 Updated cell phone policy
 - c) 13.3 Town Hall focus questions
 - d) 13.4 Allocation of school council funds
- XIV.** Future Meeting Dates - Nov. 20, Jan. 15, Feb. Town hall, Mar. 19, Apr. 16, May 21, Jun. 18
- XV.** Adjournment

Dr. Robert Plaxton Elementary School Council Meeting
Minutes - October 16th, 2024

1. Paige Olson called the meeting to order at 7:05pm.

2. Land acknowledgment

3. Welcome/Introductions

In attendance:

Andy Tyslau, Mrs. Herbst, Mitchell Harris, Jaelyn Belisle, Jenn McKay, Nola Haynes, Jennie Low, Paige Olson, Sarah Orr, Jennifer Gordon, Jan Davies, Jenn Dosso, Jessica Kaupp, Maria Lindsay, Heather Hoover

4. Additions to Agenda:

-Parent/teacher conference food for teachers

5. Approval of Agenda: Jan Davies motioned, 2nd - Jessica Kaupp

6. Approval of minutes from September 18, 2024 - Jen Gordon motioned, second Jan Davies

7. Trustee report: No trustee present.

8. School report by Andy Tyslau:

Alberta Ed Assessments - results will be available soon. We are expecting them to come out before P/T conferences next week, but may come out after.

Time slots might not be long enough, they require some conversation.

Parents may need to contact teachers if they are interested in discussing and phone call may be best.

Grade 5 Volleyball

3 teams with 3 coaches. Run Mon/Wed. Practices start at the end of October.

ISP (Individual Student Plans) coming to parents very soon if you have a child that has one. Mr. Scott will organize meetings if they need one.

Parent/Teacher conferences next week.

No school for kinder on the 22nd

Assessment day on Oct 23rd.

Oct 23rd, 24th for P/T Conferences. Can be booked online.

Book fair - proceeds go to the Learning commons

Parent info Night on Oct 21st at Westminster - 7pm-8pm for the pilot program for Grade 2 children. Link to sign up if you plan to attend. Hosted by Erin Hurkett

Halloween

9am costume parade in the foyer. Kids will do the parade through the school. Halloween dance in the afternoon. 1.30-2:30 (Kinder - grade 2) 2:30-3:30 (Grade 3-5)

Division Wellness:

Put on the digital wellness team. Update on divisional personal mobile device and Social Media use procedure. Please register. November 13th 6:- 7:30 pm at GS Lakie.

Remembrance Day Ceremony

-Friday Nov 8th @ 10:45 am

No school Nov 11 and 12th.

Nov 21st - Hive Night #2 . Upcoming communication coming.

Looking for Rep for District School Council from Plaxton.

DSC Report:

-Shelly Roast chair

-Nathanail vice chair

-Carrie Boshman secretary

Request from the board to review the Grade configurations (Grade 9 and Grade 6 in respective schools)

Alberta Ed:

Accelerated building program.

Approving 30 sites next year.

More info on the website regarding our own divisions plan.

Still have \$750 to use from ASCA this year.

9. District School Council Report

Looking for ideas for the info sessions for District School Council. What do parents want to learn about? Our district rep can bring our ideas to the council.

Again, if you are interested in this position of our school Rep, please reach out to Andy. They meet the 1st Monday of the month @ 6:30 before the parent learning 7:00pm meeting. (can attend via Teams)

10. Treasurer Report:

Numbers coming next month from Jennie Low.

11. Hot lunch:

- First one this last Tuesday. No concerns, it seemed to go well.

12. Old Business:

ASCA Membership

-Jen Gordon puts forth the motion to renew membership for ASCA for Plaxton, Maria seconds her motion.

13. New Business:

13.1 Parent Learning Session from Erin Hurkett.

- New Curriculum & Reporting presentation from Erin Hurkett at the Lethbridge School Division.
- See Andy for the presentation info if you are interested in viewing.

<https://curriculum.learnalberta.ca/parents> for more info on the new curriculum.

13.2 Grade 5's are the only ones in the school piloting the Social Studies curriculum.

13.3 Mrs. Herbst:

- Grade 2 piloting program with the report cards
 - outcome based report cards
 - Personal growth section will be omitted. Those types of conversations about your child will happen at Hive nights and Parent/teacher nights. Report cards will be objective based, subjective info will not be included.

13.4 Updated Cell phone policy:

- our Plaxton Parent handbook is updated on our website in order to reflect the division's new policy.

13.5 Town Hall focus questions:

- Mike Nightingale looking for questions that parents want to discuss at townhall night in February.

13.6 Allocation of school council funds

Follow up conversation with Kristine Lee. We need to spend the money for the specific purpose we are fundraising for.

- If the council has funds that are not earmarked for a specific purpose, we can vote to donate money to the society.
- Society is needing some funds to get going.. I.e. insurance \$200
- Society is not a registered charity. The society needs to be a registered charity in order to issue tax receipts.
- School fundraisers can occur for now, then the division will issue tax receipts.
- Society would like to request some money from parent council to get going.
- We should discuss as a council what our goals will be for fundraising.
- Society is looking at doing a silent auction. Through a website would be best, but they need some money to get the ball rolling on some of these fundraising ideas.
- Society requesting \$2000 from School Council.

For items:

'Playground the long-term goal, technology, art supplies for short-term goals.

-Teachers to put together grade level big wish items for the School council to buy. We have excess funds that parents feel we should spend on current school members.

-Jan Davies to motion to allocate \$2000 to society. Nola Haynes to second the motion.

-Nobody objects to doing so.

13.7 Parent teacher interviews - Andy to request Two Guys pizza for teachers to be paid for by Parent Council.

- Jaelyn Belisle motion to spend money for pizza for teachers, Jennie Low to second the motion.

14. Next meeting: November 20th

15. Motion to adjourn: Maria, second Jessica Kelp at 8:11pm



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- XII.** Old Business
 - a) 12.1
 - b) 12.2
- XIII.** New Business
 - a) 13.1 Parent learning session from Erin Hurkett
 - b) 13.2 Staff feedback on council request for spending
 - c) 13.3 Quick feedback on PT conferences from October
- XIV.** Future Meeting Dates - Jan. 15, Feb. Town hall, Mar. 19, Apr. 16, May 21, Jun. 18
- XV.** Adjournment

Dr. Robert Plaxton Elementary School Council Meeting
Minutes - November 20th, 2024

1. Caitlin Krogman called the meeting to order at 7:02pm.

2. Land acknowledgment

3. Welcome/Introductions

In attendance:

Andy Tyslau, Lois Van Roon, Caitlin Krogman, Sarah Orr, Caylee Low, Christine Light, Jen Gordon, Mltchell Harris, Jennie Low

4. Additions to Agenda:

-Society Update

-Drop off discussion

5. Approval of Agenda: Caylee Low motioned, 2nd - Christine Light, 2nd

6. Approval of minutes from October 16th, 2024 - Jen Mckay motioned, second Jen Gordon

7. Trustee report:Christine Light

Oct 22nd, 2024

-parent coming to the board meeting to present on having the division creating an Inclusive Education Parent Committee. A motion was presented to create a committee and was unanimously passed.

-a motion was put forward that Trustee rate benefits would be 100% covered. It was defeated with a 4-2 vote, one trustee missing.

-collaboration with the City council.

-School boundaries discussions regarding new school opening on the westside. Lots of good feedback from parents and community members. New boundaries were passed. Spanish program to be moved to the new school on the westside.

8. School report by Andy Tyslau:

8.1 Mrs. Chelsey Morden was hired for Grade 4. Lower class sizes.

8.2 Growing Smiles fundraiser completed. Sold 186 plants, about 10 less than last year. Raised \$1400. Pickup dates on December 5 and 6.

8.3 Sponsorship opportunities are still available. 3 businesses have already applied for high level sponsors.

8.4 Grade 5 Volleyball

3 teams with 3 coaches. Run Mon/Wed. Practices started at the end of October. Jamboree next Friday - November 29th.

8.5 Assurance Plans

-Please fill out the surveys if you are selected to complete it. This data is valuable for improving and gauging progress.

-The finalized version will be available November 30th.

8.6 Hive night #2 on November 21st.

8.7 Report Cards released November 22nd.

8.8 Ski trip for Grades 4 & 5 - Thursday March 20th.

8.9 Looking for Rep for District School Council from Plaxton.

9. District School Council Report

Parent Learning Session

-Calendar for next school year

-PD Days, staggered entry, bussing, flex time in High School, instructional time.

ASCA Membership completed

ASCA grant money deposited (\$750)

Possible Townhall questions discussed.

10. Treasurer Report:

Current Balance: \$9669.24

Money Out:

-Handbell donations \$1000

-\$350 pizza night

-society start up fees \$2000

Money In:
\$750 ASCA
\$358 booster
\$322.56 mary browns

11. Hot lunch:

- Hot lunch committee approached by teachers about donating money for 2 children in the school that would benefit from having hot lunch provided. It would cost approximately \$150/kid.
- We could ask Angela to add an option when buying hot lunch to donate to the hot lunch program, then these donations could be for children that can't afford hot lunch.
- Caitlin Krogman motions to use School Council money to have these two children's hot lunches covered for the rest of the year, second by Jaelyn Belisle. Motion passed.

12. Old Business:

None

13. New Business:

13.1 Parent Learning and feedback presentation from Erin Hurkett.

- New Curriculum & Reporting presentation from Erin Hurkett at the Lethbridge School Division.
- See Andy for the presentation info if you are interested in viewing.

<https://curriculum.learnalberta.ca/parents> for more info on the new curriculum.

13.2 Allocation of school council funds

Staff Ideas for needs:

- Yoga mats approx \$20 each
- Gym Mats \$250+ each
- Listening center (KG & Gr 1) \$295 each
- Home reading books (kinder) \$800
- Math games/ literacy games (DIV 1)
- iPad evergreening support (future) \$12000
- Flexible seating (rocking chairs \$300, egg chairs, scooters or plasmacar \$80)
- Dollars for teachers convention - learning resources they learn about from there.
- ski trip support

Andy to get more information on each item and how many would be needed and which classes would be accessing the items. We will discuss again in January and decide once we have more information.

GRANT IDEA - Picnic tables/ outdoor seating

13.3 Parent teacher interviews (Oct 2024) -

Feedback was positive thus far. They offered Wednesday evening and Thursday mornings. Was nice to have more options for parents.

13.4 Society Update

Silent auction setup for Hive Night.

-Thanks to Caylee Low for offering up Twin Auctions for our silent auction.

13.5 School Drop off

-Andy and Lois are very aware of complications. Will continue to monitor.

14. Next meeting: January 15th, 2025

15. Motion to adjourn: Caylee Low, second Jennie Low at 8:41pm.



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ELEMENTARY SCHOOL

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- IX.** Teacher Report – Brandon Morrison and Grade 5 learning
- X.** District School Council Report
- XI.** Treasurer Report
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 - b) 12.2 Running Club
- XIII.** Old Business
 - a) 13.1 Allocation of School Funds – follow up with Andy
 - b) 13.2
- XIV.** New Business
 - a) 14.1 Parent learning session from Erin Hurkett
 - b) 14.2 Follow up on Society Fundraiser
 - c) 14.3 Ski Trip Info – Tom Scott
 - d) 14.4
 - e) 14.5



DR. PLAXTON
ELEMENTARY SCHOOL

XV. Future Meeting Dates - Feb. 4 Town hall, Mar. 19, Apr. 16, May 21, Jun. 18

XVI. Adjournment

**Dr. Robert Plaxton Elementary School Council Meeting
Minutes - January 15th, 2025**

1. Paige Olson called the meeting to order at 7:06pm.

2. Land acknowledgment

3. Welcome/Introductions

In attendance:

Andy Tyslau, Lois Van Roon, Caitlin Krogman, Sarah Orr, Jennie Low, Paige Olson, Jan Davies, Melissa De Boer, Jenn Dosso, Jennifer Gordon, Jessica Kaupp, Jennifer Mackay, Maria Lindsay, Jaelyn Belisle, Mr. Scott, Mr. Morrison

4. Additions to Agenda:

- Info on townhall
- DSC presentation
- Ski trip allocation of funds

5. Approval of Agenda: Caitlin Krogman motioned, 2nd - Sarah Orr, 2nd

6. Approval of minutes from November 17th, 2024 - Jen Gordon motioned, second Caitlin Krogman

7. Trustee report: No trustee in attendance

8. School report by Andy Tyslau:

8.1 -Growing Smiles School fundraiser - \$1500 raised for Spring Gala

8.2 -Grade 5 Basketball - Begins January 27th

- Looking for referee volunteers
- Jamboree on February 28th

8.3 Maternity Leaves

- Mrs. Murray will be on maternity leave after the February break.
- Mrs. Thomson will be on maternity leave in March sometime.

8.4 -PL Day on January 31st.

8.5 -Hive night February 5th

8.6 -February break 17th-21st

8.7 -Panago Pizza night - January 28th- all orders that night will have a portion of the proceeds go to the Ski Trip (Thursday March 20th). You can order ahead and pay for it now.

8.8 Looking for Rep for District School Council from Plaxton.

9. District School Council Report

9.1 Parent Learning Session

- On Assurance Reporting

- Look on the district website to see more information on the report.

9.2 Town Hall coming up on February 4th at Victoria Park

9.3 January 21st - Community Conversations 1-3pm at YMCA Community Room. You can discuss anything with present board members.

9.4 Inclusion Committee being created.

10. Teacher Report - Mr. Brandon Morrison

- Social Studies (piloting new curriculum)- Rise and Fall of Empires. Using AI to broaden possibilities and it's providing a very engaging atmosphere for students.

- The teachers have been given 5 planning days by the Provincial Gov't to plan new activities for piloting the new Social curriculum which has been very helpful in creating content for new curriculum.

11. Treasurer Report:

Current Balance: \$10974.84

- Still need to pay Subway and Taco Del Mar, waiting on the invoices.

Money In:

\$318 - A&W

\$300ish from Subway and Taco Del Mar each. Still waiting for invoices.

12. Committee Report

12.1 Hot lunch:

Still waiting for invoices from Subway and Taco Del Mar. No concerns, running smoothly. If kids aren't getting proper orders, parents need to remind kids to talk to their teachers so the hot lunch volunteers are aware.

12.2 Running Club

Carter Van Roon heading this up with Jennie Low. Running logs will be distributed after the February break. It will start the first week of March and will run on Monday, Tuesday, Friday.

13. Old Business

13.1 Allocation of School Funds

Staff Ideas for needs:

- Yoga mats approx \$20 each
- Gym Mats \$250+ each
- Phonics classroom resources (kinder) \$599+tax
- Math games/ literacy games (DIV 1)
- iPad evergreening support (future) \$12000
- Flexible seating
 - rocking chairs \$300
 - plasmacar \$80
- Dollars for teachers convention - learning resources they learn about from there.
- ski trip support
- CD Listening Center -Kinder & Gr 1 (\$250)

Jen Gordon motions for the Parent Council to purchase 2 Listening Centers and the Phonics classroom resources program for Kinder. Jaelynn Belisle seconds this motion.

Jen Gordon motions for the Parent Council to give each teacher \$150 for teacher convention or classroom supplies and to be used by March 2025. Paige Olson seconds this motion.

14. New Business

14.1 Ski Trip on Thursday March 20th.

- For all Grade 4 & 5 students.
- Kids have been fundraising and have raised \$2000 on their own thus far.
- Mr. Scott is requesting from the Parent Council that we allocate \$1500 to the Ski Trip fund.
- Maria Lindsay motions to give \$1500 to the Ski trip committee and Jen Mckay seconds the motion.

14.2 Society Fundraiser at Hive Night

- Raised \$2208 at Hive night. 18 items in the auction, 18 items sold!
- Thanks again to Caylee Low for allowing us to use Twin Auctions for our silent auction.

14.3 Parent learning session from Erin Hurkett

Please provide any feedback you may have to Andy Tyslau

14.4 Townhall info - the district would like you to register and answer a few questions as to which area you'd like to participate in.

It will be on February 4th at Victoria Park School.

14.5 Suggestion from a parent to have Corp Heather Bangall - RCMP works with ICE unit come in to give a presentation in March. School Council will be hosting.

15. Next meeting: March 19th, 2025

16. Motion to adjourn: Paige Olson, second Sarah at 8:25pm.



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- XIII.** New Business
 - a) 14.1 Ski Trip Update - Mr. Tom Scott
 - b) 14.2 Parent learning session on Report Cards from Erin Hurkett
 - c) 14.3 Mountain View Studios Family Photo Night
 - d) 14.4
 - e) 14.5
- XIV.** Future Meeting Dates - Apr. 16, May 21, Jun. 18
- XV.** Adjournment

Dr. Plaxton Elementary School Council Meeting

Agenda - March 19, 2025 7:00 PM

1. Call Meeting to Order 7:02 (Paige Olson chairing the meeting)
2. Land Acknowledgement
3. Welcome/Introductions: Those in attendance - Paige Olson, Caitlin Krogman, Andy Tyslau, Thomas Scott, Christine Light, Jessica Kaul, Jenn Mackay, Jennifer Gordon, Maria Lindsay, Jaelyn Belisle, Heather Osmond Hoover
4. Additions to Agenda
 - a. - pay for pizza for parent teacher interview for parents
 - b. Discussion of email from presentation of foster families
5. Approval of Agenda - Maria Lindsay Seconded Caitlin Krogman
6. Approval of the Minutes from January, 2024 - Jennifer Gordon Seconded Caitlin Krogman
7. Trustee Report - • Dr. Plaxton received \$1000.00 sponsorship from Avonlea HomesThe Board and Executive Council will engage in assurance and strategic planning on March 6 and 7, 2025. Below is an outline of topics that will be covered during the sessions. The topics align with questions asked at the

Town Hall and information gathered through Alberta Education's Assurance Framework. We will spend time reviewing relevant information, identifying areas of strength, areas for growth and priorities related to Student Learning, Resource Allocation and Organizational Culture. Please note, the topics covered during the sessions may change as we go through the process.

- Assurance Framework Review
- Quality of Education Overview
- o Review Town Hall information and Assurance results
- Student Learning

- o Achievement

- Review town hall information, assurance results and other relevant information
- Review governance and operational considerations
- Identify priorities

- o Learning Supports

- Review town hall information, assurance results and other relevant information
- Review governance and operational considerations
- Identify priorities

- Resource Allocation

- o Staffing Allocations

- Review staffing and other relevant information
- Review governance and operational considerations
- Identify priorities

- o Funding Priorities

- Review budget information
- Review governance and operational considerations.
- Identify priorities.

- Organizational Culture

- o Welcoming, caring, safe, respectful learning environments

- Review town hall information, assurance results and other relevant information
- Review governance and operational considerations
- Identify priorities

- o Engagement & Opportunities

- Review town hall information, assurance results and other relevant information
 - Review governance and operational considerations
 - Identify priorities.
- The Division hosted a successful Town Hall event on February 4, 2025. Despite the cold there was a good turn-

out. We are in the process of collating the information we received through the Town Hall survey. The Division

received a total of approximately 2000 comments in response to the following questions:

Roundtable Dialogue # 1 – Education Quality

Elementary

- What aspects of your school and learning experience are you most satisfied with and why?
- What aspects of your school and learning experience are you least satisfied with and why?

- What specific changes or initiatives do you think would improve the quality of education at your school?The Board of Trustees values community engagement opportunities to hear the perspectives of our partners in education. Community Conversations is an opportunity for stakeholders to connect with trustees in a casual setting to discuss topics of interest and concern around education.

The following dates have been booked for this event:

Wednesday, March 19:

Time: 9-10:30 a.m.

Location: LFCA Hut, 946 9 Ave S

Wednesday, May 7:

Time: 7-8:30 p.m.

Location TBD.

At the Feb. 11 Committee of the Whole Meeting, Lethbridge School Division discussed partnering with the YMCA of Lethbridge to build a licensed childcare facility alongside the modernization of Galbraith Elementary School.

8. School Report Provided By Andy Tyslau- Syd Brown replaced Mrs Murray in Grade 4 when Mrs Murray went on her Maternity Leave. Mrs Thomson leaves on her Maternity Leave this Friday. She is being replaced by Ms. Anna Parkhurst. Grade 5 Basketball wrapped up, KONA ice donated 25% of their profit to Plaxton, and the canteen made \$1000 for the ski trip. Running club is under way. \$150 to each teacher to use in purchasing resources for their classroom, and kindergarten has purchased their audiobook stations and levelled reading. May 15 Spring Gala - Mrs Harmon is working hard with that. School Survey. Education Week, and teachers can be nominated by parents. Digital Wellness Day March 26. Green shirt day April 7. Mountain View Family Photo on April 8. Spring Break April 18-27.

9. Teacher Report

10. District School Council Report - ATA report, learning how to have clarity with communication with parents about report card changes, Evergreen is a process to replace computers, but there are cost limitations. ICE scholarships are being handed out through the division. Nicole Williams did an update on internet safety - March 27 @ CASA. A parent had a question for screen time policies for the district?

11. Treasurer Report - Opening Balance \$10,974.84 - Closing Balance \$11,234.60 This does not include subtracting \$ for teachers for their classrooms and kindergarten resources

12. Committee Report

12.1 Hot Lunch - Going well

12.2 Running Club - Remind kids to sign up for Little Soul race

13. Old Business

13.1 Allocation of School Funds - follow up with Andy

13.2

14. New Business

14.1 Ski Trip Update - Mr. Tom Scott - Grade 4/5 ski trip on March 11. 94 students attended, 70 kids rented, 30 parent volunteers, 10 teachers, \$2970 was donated by families, \$7,750 was fundraised. \$35/ student if they had to rent and participate in the lessons. Panago, KONA ice, Cantina, bottle drive from some grade 4 kids, and donations. Coming up with ideas for fundraising for the next ski trip. Possible clothing to purchase to promote next ski trip. Trying to make it more intentional with learning in regards to this trip.

14.2 Parent learning session on Report Cards from Erin Hurket - Draft Report Card. Look deeper into each subject breakdown. Indicator Legend. English Language arts and literature, math, science, social studies, physical health and wellness, art and music. 3 terms for reporting Nov, Mar, June. Art and Music have not been updated to the new curriculum at this time. More detail in what concepts are being taught. Sometimes something isn't being taught in all three terms, so some of the marks will show NCA meaning Not Currently Assessed. It will just be assessed when taught. Report Card Comments will be at the bottom of each report card.

14.3 Mountain View Studios Family Photo Night on April 8 4-6 Families can come to art room and have a family photo taken.

14.4 Pizza being covered by the School Council funds - motion made by Jessica Kaupp to cover \$350 seconded by Caitlin Krogman voted in favour **NEW BUSINESS** perhaps do a teacher appreciation day the PD Day after May long weekend.

14.5 A nonprofit agency called Closer to Home reached out to inquire if they could meet with our school council to discuss foster care. It is determined this would be best dealt with at the district level - Caitlin to reply to the email and suggest they reach out to Jen Day (Council Coordinate) and Morag Asquith (Associate Superintendent)

15. Future Meeting Dates: April 16, May 21, June 18

16. Adjournment 8:25



DR. PLAXTON
ELEMENTARY SCHOOL

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from March 2025
- VII.** Trustee Report
- VIII.** School Report
- IX.** District School Council Report
- X.** Treasurer Report
- XI.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running Club
- XII.** Old Business
 - a) 13.1 Allocation of School Funds – follow up with Andy
 - b) 13.2 Follow up on Mountain View Family Phot Night
- XIII.** New Business
 - a) 14.1 Staff appreciation breakfast – we were thinking at the last meeting that we would like to offer a staff appreciation breakfast at the next PL day that is offered. The next professional learning day is Tuesday May 20.
 - b) 14.2
 - c) 14.3
- XIV.** Future Meeting Dates - May 21, Jun. 18
- XV.** Adjournment

Dr. Robert Plaxton Elementary School Council Meeting Minutes - April 16th, 2025

1. Caitlin Krogman called the meeting to order at 7:00pm.
2. Land acknowledgment
3. Welcome/Introductions In attendance: Andy Tyslau, Caitlin Krogman, Jennifer Gordon, Jennie Low, Jennifer Dosso, Selestia Jackson, Jette Allen, Heather Osmond Hoover
4. Additions to Agenda: -Field Trips and Society Update
5. Approval of Agenda: Jetta Allen motioned, 2nd – Jennifer Dosso, 2nd
6. Approval of minutes from March 2025 - Jen Gordon motioned, second Caitlin Krogman
7. Trustee report: No trustee in attendance
8. School report by Andy Tyslau:
 - 8.1 -No staffing update at this time. The provincial budget was later than usual and the process is behind. Hopes to have an update next month
 - 8.2 Mr. Morrison was recommended by a parent for excellent teaching. 350 submissions and he was a draw winner. He and his class were surprised with a party.
 - 8.3 Albert Assessments: the spring assessments for at risk students are beginning. At Plaxton this is about 2 to 5 students per class.
 - 8.4 Spring Gala is May 15th. The plan is to live stream the event. There will be a rehearsal that morning, a matinee show in the afternoon and an evening performance. No tickets this year. Kindergarten is not participating due to the complication of alternating days. There will be an Art Gala that day in the school. The Busy Bees Society will be holding a 50/50 draw that day as well.
 - 8.5 Upcoming days off school include spring break, Victoria Day and a PD day on May 20th.
 - 8.6 Final Celebration of Learning for the year will be the first Friday in June.
9. District School Council report by Andy Tyslau:
 - 9.1 Parent Education was an overview of the district's student support services
 - 9.2 Question was raised about a District screen time policy. How and when screens are used. Lunchtime was mentioned specifically. It will be looked into.
 - 9.3 Questions about discrepancies in school fees
 - 9.4 Questions about evergreening of technology and ownership of technology that is donated
 - 9.5 Assurance Surveys are done and thanks for doing them.
 - 9.6 June 11th Community engagement
10. Treasurer Report by Jenny Low: \$9772.91
11. Committee Report

11.1 Hot Lunch- it is going well.

11.2 Running Club- Carter had his last day. Jenny Low will be stepping in to lead the runs and warmups. Remember Little Souls registration is open.

12. Old Business

12.1 Allocation of School Funds -follow up with Andy

12.2 Follow up on Mountain View Family Photo Night – 8/12 spots filled. It went smoothly and quickly.

13. New Business

13.1 Staff Appreciation – Decided to hold a staff lunch on June 4th. Jennifer Gordon will make a google doc for people to sign up to bring food for the lunch.

13.2 June field trips for kindergarten, grade 1 and grade 2. They plan to go to the movie mill and are asking for some help funding the trip and movie snacks.

Jennie Low passed a motion for School council to donate \$800 for the kindergarten, grade 1 and grade 2 field trips. The motion passed.

13.3 Busy Bees Society update – there will be a 50/50 draw. It will be via a QR code and website. Tickets will be available from May 1st until the evening of the Gala (May 15th). With the draw being made on May 16th, The Society is also starting a Facebook page. They plan to purchase lunch and super for Sarah Harmon on the day of the Gala.

14. Future meeting dates – May 21 and June 18, 2025

15. Caitlin Krogman motioned to adjourn at 7:41PM second Jennifer Dosso



DR. PLAXTON
ELEMENTARY SCHOOL

School Council Meeting Agenda

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- VI.** Approval of the Minutes from April 2025
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report – Jodie Goruk
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running Club
- XIII.** Old Business
 - a) 13.1 Staff Appreciation Lunch on Wednesday June 4. Jennifer Gordon making a sign up sheet for various food items.
 - b) 13.2 Follow up on Spring Gala and Busy Bees 50/50 fundraiser
- XIV.** New Business
 - a) 14.1
 - b) 14.2
 - c) 14.3
- XV.** Future Meeting Dates - Jun. 18
- XVI.** Adjournment

Dr. Robert Plaxton Elementary School Council Meeting Minutes – May 21st, 2025

1. Caitlin Krogman called the meeting to order at 7:02pm.
2. Land acknowledgment
3. Welcome/Introductions In attendance: Andy Tyslau, Caitlin Krogman, Jennifer Gordon, Jennie Low, Jennifer Dosso, Lois Van Roon, Jodie Goruk, and Jessica Kaupp
4. Additions to Agenda: -school fees, assurance plan and AGM date
5. Approval of Agenda: Jennifer Dosso motioned, 2nd – Jessica Kaupp, 2nd
6. Approval of minutes from March 2025 – Caitlin Krogman motioned, second Jennifer Dosso
7. Trustee report: No trustee in attendance
8. School report by Andy Tyslau:
 - 8.1 -everyone was very pleased with the Gala. Thanks to Mrs. Harmon's commitment. There was a great turnout. Partnership with Sonic Media and High-Level Media. They did substantial work for the Gala for a substantial discount. Gala is schedule for alternating years.
 - 8.2 Mountain View family photos went well and \$210 came to the school.
 - 8.3 In partnership with City Police, the city of Lethbridge and others there is work on a School Safety Travel Plan. Surveys went to student and parents. Recommendations with come later.
 - 8.4 Staffing update: Plaxton will be down 2.5 teachers in the 2025/26 school year due to budget constraints. The school is unable to offer continuing contracts to the 2 staff with probationary contracts. Exactly how many classes/grade and the teachers will be shared in June.
 - 8.5 Final Celebration of Learning for the year will be the Friday, June 6th in the afternoon. Called Honey Harvest. There will be food trucks at the school for families and community to enjoy.
 - 8.6 June 12th Welcome to Kindergarten (evening), June 13 Marker Market (during school), June 19th Sport Day (in the afternoon), June 25th Grade 5 Farewell 9:30am, June 25th last day of school with 11:30 am dismissal.
9. Teacher Report by Jodie Goruk: She explained about the Outdoor learning that grade 3 has been doing for 2 years. It is going very well. The students and teachers enjoy the program.
10. District School Council report by Andy Tyslau:
 - 10.1 Parent Education was an overview of Off Campus Learning.
 - 10.2 More discussion about a District screen time policy. It was discussed at the Admin meeting. They will continue to seek for balance.
 - 10.3 Ice scholarship event was successful
 - 10.4 Draft budget is out. There is a survey and the school board will have a budget meeting next week.
 - 10.5 ASCA results for the motions are out. You can look them up on their website.

10.6 Hats on for Mental Health Day happened.

10.7 ATA members voted no to the proposed contract. They are in the cooling off period and will be voting on next steps.

10.8 Art Sale

10.9 Round 2 of the assessments for grade 1-3 are happening. These only effect at risk students. Parents are not necessarily notified but may see the results upon request.

10.10 ASCA grants need to be used before the year end

Motion by Jessica Kaupp to use the \$500 ASCA grant to purchase resources for kindergarten or grade 1 parents to use the supplement their children's learning. (These could be packaged up to give to families at the beginning of the school year.) Jennie Low 2nd the motion. The motion passed.

11. Treasurer Report by Jennie Low: \$8499.61 (grant is not included in this total.)

12. Committee Report

12.1 Hot Lunch- it is going well. 3 more for the year.

12.2 Running Club- Next week is the final run. There will be donuts!

13. Old Business

13.1 Staff appreciation lunch on Wednesday, June 4. Jennifer Gordon will get the sign up to Angela Manderville to send out.

13.2 Follow up on the Spring Gala Busy Bees fundraiser. Jessica reported the 50/50 has just over \$3000 and the Busy Bees got about \$1300.

14. New Business

14.1 School Fee Schedule; Andy reviews the maximum school fees that can be charged. These can be found on the school website. They are not changing next year.

14.2 School Assurance Plan. Andy briefly went over the draft plan for next year. Any feedback on the plan can be provide to Andy. Hive nights will stay for another year. All of the grades will be using the new report card that grade 2 has been piloting this year.

14.3 AGM. Question of moving the AGM to June. Then the council will be all set up and ready to go in the new school year. The pros and cons were discussed. It was decided to leave it in the fall for this year.

14.4 Motion was made by Jessica Kaupp to donated \$800 for all students to enjoy a Kona Ice treat at the school Sport Day in June. Caitlin Krogman 2nd. The motion passed.

15. Future meeting dates –June 18, 2025

15. Caitlin Krogman motioned to adjourn at 8:05PM second Jennifer Dosso.



DR. PLAXTON
ELEMENTARY SCHOOL



Dr. Plaxton School Council Meeting Agenda



Date: June 18, 2025



Time: 7:00PM

School Council Meeting Agenda

- I.** Call Meeting to Order
- II.** Land Acknowledgement
- III.** Welcome/Introductions
- IV.** Additions to Agenda
- V.** Approval of Agenda
- VI.** Approval of the Minutes from May 2025
- VII.** Trustee Report
- VIII.** School Report
- IX.** Teacher Report – Brandon Morrison
- X.** District School Council Report
- XI.** Treasurer Report
- XII.** Committee Report
 - a) 12.1 Hot Lunch
 - b) 12.2 Running Club
- XIII.** Old Business
 - a) 13.1
- XIV.** New Business
 - a) 14.1 Hive Handbook 2.0 – Overview by Andy
 - b) 14.2
 - c) 14.3
- XV.** Future Meeting Dates - TBD
- XVI.** Adjournment

Dr. Robert Plaxton Elementary School Council Meeting Minutes – June 18st, 2025

1. Caitlin Krogman called the meeting to order at 7:04pm.
2. Land acknowledgment
3. Welcome/Introductions In attendance: Andy Tyslau, Caitlin Krogman, Jennifer Gordon, Lois Van Roon, Brandon Morrison, Jan Davies and Jaelyn Belisle
4. Additions to Agenda: -Society update and future meeting dates
5. Approval of Agenda: Gordon motioned, 2nd – Jaelyn Belisle, 2nd
6. Approval of minutes from April 2025 – Jaelyn Belisle motioned, second Jennifer Gordon
7. Trustee report: No trustee in attendance
8. School report by Andy Tyslau:
 - 8.1 -Megan Norton teaching grade 4 and Brooke Dyslag Grade 3 next year covering Maternity Leaves. In addition to the support staff with seniority Ms. Mc Beth and Krogman will be returning. Adding Ms. Boyle. It will be a smaller EA staff. Ms. Laura Luchanski is retiring from the office staff. Enrollment for 25/26 is currently about 30 students less than this year, at 335 students.
 - 8.2 Maker Market was a success. Plans to continue doing them next year. 3 dates have been chosen (Nov, Jan and spring). Considering separating the grade 4 and 5 students and alternating which markets they are the sellers.
 - 8.3 Sport Day June 19th. Grade 5 farewell June 25th at 9:30Am. June 25th 11:30 dismissal for all students and last day. Aug 20th the office opens. Sept 2nd and 3rd are staggered start days will all students returning Sept 4th.
9. Teacher Report by Brandon Morrison: He explained about the grade 5 Nutrition unit. In class learned about nutrition, budgeting a more. Then then went on a field trip to Safeway with a budget to buy ingredients for a smoothie. They used the money from the nutrition grant. It went very well and he plans to improve and continue next year. Also, the grade 5 class has been learning about a Blackfoot practice of Yearly Count. It is a practice of recording important events in the society using symbols to represent stories. The students are making their own yearly count to show what has happened during this past school year.
10. District School Council report by Andy Tyslau:
 - 10.1 Preliminary assurance survey results. Responses are up! This will give improved data.
 - 10.2 staffing report. This year's budget is a challenge and the superintendent went through ways the district is dealing with that challenge.
 - 10.3 At Admin Meeting they discussed budgeting, the change to opt in parental consent, ministerial approval of presenters and resources and policies on when and where to move to at home learning.
 - 10.4 ATA representative gave an update on the bargaining process in the province. This is being done province wide so the district is not directly involved.

10.5 2 questions: One about Age-appropriate books and the survey that went out early in June. And the 2nd about kindercare. The kindercare pilot in the district will continue for another year.

Motion by Jessica Kaupp to use the \$500 ASCA grant to purchase resources for kindergarten or grade 1 parents to use the supplement their children's learning. (These could be packaged up to give to families at the beginning of the school year.) Jennie Low 2nd the motion. The motion passed.

11. Treasurer Report by Jennie Low sent a summary: \$7812.44 closing balance for the year.

12. Committee Report

12.1 Hot Lunch- Done. There was a discrepancy with Taco Del Mar. We will see what happens.

12.2 Running Club- Done. Great season. Thanks to Tim Hortons for donating donuts.

13. Old Business-none

14. New Business

14.1 Hive Handbook 2.0 -Overview by Andy. It has been updated. The school will do doing another year of Hive Nights. May add a canteen. But the focus is on learning.

14.2 Future meeting dates. Wondering if having 3 school councils in 3 consecutive nights is too hard for some families. Decided to move our AGM to the 2nd Wednesday in September. Sept 10 and likely move all meeting to the 2nd Wednesday of the month.

14.3 Jaelyn gave a Busy Bees Society update. They are prioritising what they want to accomplish. They donated \$2500 to the Learning commons to be used for Maker Space materials and a building theme for next year. There is Mabels Labels fundraiser coming soon. AGM Sept 10th.

15. Future meeting dates –Sept 10, 2025

15. Caitlin Krogman motioned to adjourn at 7:58PM