

Dr. Robert Plaxton Elementary School Council Annual General Meeting Minutes – September 11, 2025

1. Caitlin Krogman called the meeting to order at 7:08pm.
2. Land acknowledgment
3. Welcome/Introductions In attendance: Andy Tyslau, Paige Olson, Jennifer Gordon, Melissa Herbst, Jennie Low, Jessica Kaupp, Caitlin Krogman, Navneet Kaur and Jette Allen
4. Election of executive officers led by Andy Tyslau

The following were nominated, accepted the nomination and won by acclamation

Co-chair Paige Olson and Caitlin Krogman

Secretary Jennifer Gordon

Treasurer Jennie Low

5. Caitlin Krogman called Adjournment at 7:12PM

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1. Caitlin Krogman called the meeting to order at 7:13pm.
2. Land acknowledgment
3. Welcome/Introductions In attendance: Andy Tyslau, Paige Olson, Jennifer Gordon, Melissa Herbst, Jennie Low, Jessica Kaupp, Caitlin Krogman, Navneet Kaur and Jette Allen
4. Additions to Agenda: -14.3 Microsoft Teams
5. Approval of Agenda: Jessica Kaupp motioned, – Jennie Low 2nd
6. Approval of minutes from June 2025 – Jennier Low motioned, second Paige Olson
7. Teacher report: Melissa Herbst

Grade 2 group has been trying to choose a 'big' annual field trip. They plan to go to Head-Smashed-In Buffalo Jump on September 29th. This will fit in with the grade 2 curriculum and the date will coincide with the National Day for Truth and Reconciliation. Following the trip the students will start their own Buffalo Winter Counts.

8. School report by Andy Tyslau:

Alberta Early Years Assessments will be completed during the next 3 weeks. They assess Literacy and Numeracy for students in grades 1-3. (Kindergarten is added at the next assessment in January). With bigger class sizes and less opportunity for hiring substitute teachers it will probably take all of the allotted days to get these done.

Hive Night 1 is Sept. 11, 2025. This one is very informal but allows students to show families their classrooms and the school and meet the teachers.

Budget: Certified Staff is \$1,757,586 which is a loss of 2 teachers from last year. The number of uncertified staff is the same as last year. The contracted services budget is down 11% and the supplies budget is down 30%. The contingency budget is unknown at this time as all the year end numbers from last year are not out.

Enrollment is 354 students, which is 10 more than last year at this time.

Upcoming events; Terry Fox run on Sept 26. Theme is Finish It, Orange Shirt day is September 29th, No School on Sept 30 for the National Day for Truth and Reconciliation, Picture Day is scheduled for Oct 8&9.

9. No District School Council as they have not met yet this year
10. No Treasurer Report
11. Committee Report

a) Hot Lunch- First one is Sept 22 and is on School Cash. The committee met and decided to try a flat rate of \$10 for each lunch. They are trying a few new restaurants and some will cost close to the \$10

amount and others will be less so doing it this way should balance out over the year. There is still an option on School Cash to donate to a student who would like the opportunity to participate. These students are identified by the staff and the family is asked if they would like to participate. Any extra funds collected will be used to provide emergency snacks for students.

b) Running Club- will start planning in 2026

12. Old Business-What week are we wanting to hold School Council? It is possible for a family to have 3 school council meeting on 3 consecutive nights during many months.

Jennifer Gordon made a motion to change the Plaxton School Council meeting to the 2nd Wednesday of the month. Motion passed.

13. New Business

13.3 School Council will have a table set up at Hive Night to invite families to learn more about what we do and how they can participate. There will be a sign-up sheet for people to join the School Council emailing list. Some people volunteers to man the table during the evening.

13.2 What are the priorities for School Council. What do we plan to do with the money we earn from hot lunch? 1. We would like to continue to use the money to support student learning through classroom resources and field trips. 2, We would like to show apperception to the school staff through provided food and classroom resources. 3, We will support the Plaxton Busy Bees Society be donating extra funds to them.

Jessica Kaupp made a motion to donate \$500 for the pizza dinner for the school staff during the Parent-Teacher conference meetings in October 2025. Motion passed.

14. Future meeting dates –Oct 8, 2025; Nov 12, 2025; Dec 10, 2025; Jan 14, 2026; Mar 11, 2026; April 15, 2026; May 13, 2026; and June 10, 2026

15. Caitlin Krogman motioned to adjourn at 8:01 PM